

# Place Scrutiny Commission Agenda



**Date:** Thursday, 16 March 2017

**Time:** 2.00 pm

**Venue:** City Hall, College Green, Bristol, BS1 5TR

## **Distribution:**

**Councillors:** Jude English (Chair), Tom Brook, Tony Carey, Paul Goggin, Sultan Khan, Steve Pearce, Jerome Thomas, Mhairi Threlfall, Jon Wellington, Mark Weston and Mark Wright

**Copies to:** Barra Mac Ruairi (Strategic Director - Place), Alistair Reid (Service Director - Economy), Bill Edrich (Service Director - Energy), Peter Mann (Service Director - Transport), Zoe Willcox (Service Director - Planning), Robert Orrett (Service Director Property), Johanna Holmes (Policy Advisor - Scrutiny) and Claudette Campbell (Democratic Services Officer)

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**Date:** Wednesday, 8 March 2017

# Agenda

## 1. Welcome, Introductions and Safety Information

## 2. Apologies for Absence and Substitutions

## 3. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Please note that the Register of Interests is available at <https://www.bristol.gov.uk/councillors/members-interests-gifts-and-hospitality-register>

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

## 4. Public Forum

Up to 30 minutes is allowed for this item.

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk) and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by **5pm on 10<sup>th</sup> March 2017**.

Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by **12.00 noon on 15<sup>th</sup> March 2017**.

## 5. Minutes of Previous Meeting

To agree the minutes of the previous meeting as a correct record.

**2.15 pm**

**(Pages 4 - 9)**



**a) Action Sheet**

**(Pages 10 - 14)**

Place Scrutiny Action Sheet together with the Pre-election Guidance note for the West of England Combined Authority Mayoral Election 2017

**6. Chair's Business**

**2.25 pm**

To note any announcements from the Chair

**7. Work Programme**

**2.35 pm**

To note the work programme.

**(Pages 15 - 23)**

**8. Climate Change and Energy Security Framework - Alex Minshull**

**2.45 pm**

**(Pages 24 - 28)**

**9. Energy Services - Bill Edrich**

**3.15 pm**

The attached report and presentation covers the following:

**(Pages 29 - 73)**

- ELENA Programme Update
- Warm Up Bristol
- Heat Networks

**10. Performance Monitoring (Q3) Barra Mac Ruairi**

**4.15 pm**

**(Pages 74 - 83)**



**Bristol City Council**  
**Minutes of the Place Scrutiny Commission**

**13 February 2017 at 6.00 pm**



**Members Present:-**

**Councillors:** Jude English (Chair), Tony Carey, Paul Goggin, Sultan Khan, Steve Pearce, Jerome Thomas, Mhairi Threlfall, Jon Wellington, Mark Weston, Mark Wright and Kye Dudd

**Officers in Attendance:-**

Alistair Reid (Service Director - Economy), Robert Orrett (Service Director Property), Johanna Holmes (Policy Advisor - Scrutiny), Claudette Campbell (Democratic Services Officer), Bob Baber (Asset Strategy Manager), Laura Pye, John Bos, Kathy Derrick (Sustainability Manager) and Alex Minshull (Sustainable City and Climate Change Manager)

**1. Welcome, Introductions and Safety Information**

The Chair welcome those present and led introductions. Acknowledging the presence of the Deputy Mayor, Cllr Estella Tincknell.

**2. Apologies for Absence and Substitutions**

Apologies were received from Cllr Tom Brook and the Chair recognised Cllr Kye Dudd as his substitute.

**3. Declarations of Interest**

A number of Councillors indicated links with community groups who accommodated buildings allocated under the Community Asset Transfer scheme. The report was for information and as the interests declared were not pecuniary, the details held in the Registrar of Interest would suffice.

**4. Minutes of Previous Meeting**

Noted but not discussed.

**5. Public Forum**



One item deferred from the cancelled meeting in January for David Redgewell PS01 Rail Network Electrification. The Statement was noted by the Commission.

## 6. Chair's Business

The Chair informed the Commission that discussions continue on the format for Scrutiny for the future that reflects the current economic climate and supports Members involvement in shaping decisions.

## 7. Work Programme

### Review of Scrutiny

The Chair informed the Commission that the work programme would need to be adapted to reflect the agreed restructure of the scrutiny process.

Deputy Mayor, Cllr Tincknell confirmed that although Scrutiny was to be reconfigured the intention was not to reduce the impact of the scrutiny process. All options were being explored. She reassured members that the value of the scrutiny process was recognised by those undertaking the reconfiguration.

### Proposed Agenda Items

- Cllr Weston suggested that an inquiry day on the rail network electrification programme should be considered for the forward plan.
- The Scrutiny Officer informed members of a pending invitation to the March Overview & Scrutiny Board to discuss matters relating to Green Capital.

## 8. Update December 2015 Cultural Inquiry Day Recommendation

The Commission received a presentation from Laura Pye, Service Manager Culture on the work done around the recommendations from the Inquiry Day.

The following were noted from the presentation;

- Members were provided with an overview of the application of the Bristol Culture Map.
- The Cultural team shared the position so far with the development of a culture web page entitled 'Bristol Cultural Education Partnership'. When live the website address will be shared. **Action:**  
**Laura Pye**



- The membership of the Cultural Steering group was shared; Cllr Tincknell; Dick Penny; Andrew Kelly; Ruth Pitter; Edson Burton; Cllr Dudd; Laura Pye; Steve Nelson.
- Links had been established with the University of Bristol to discuss the use of available facilities/spaces during the summer months for cultural activities.
- Members were informed that the Museum had to adhere to a strict code of practice to maintain accreditation status and to maintain eligibility for funding. The code of ethics dictated how collections are managed and disposed of prohibiting financially motivated disposals.

The following points were raised;

- a. Members sought clarity on the nature of outreach work and whether the outcomes identified those who had benefited from such activity.
- b. There was a general view that local communities would be resistant to having cultural activities imposed on them particularly where they failed to fit the needs of the community.
- c. Members were reassured that the cultural team took the view that local communities defined the nature of a festival and their cultural activities.

The discussion then flowed into the Bristol Cultural Strategy presentation.

## 9. Bristol Cultural Strategy

Tom Fleming of Creative Consultancy presented a report on Bristol's Cultural Futures, overview and emergent themes. The Strategy would be available in April 2017.

- a. Members were assured that the Culture Strategy was not based on a top down approach. This was because Culture could no longer be determined by one singular definition because the culture of the city was viewed by many in differing ways.
- b. The City council would not be looking to drive the policy but would look to the existing culture sector to transform how we drive culture in the future.
- c. Members participated in an exercise that had been undertaken by a group of young people. The exercise asked for a word or group of words that described how they viewed Bristol. 'Bristol Is....'
- d. The Council historical had had little involvement with creating and funding cultural activities. Many activities had been driven by local people in their communities. It is not intended that the strategy hinders this continued organic growth but the establishment of a steering group to look at any economic benefit; to maximise benefit; identify areas without activities.



- e. Members were weary of the central culture themes being imposed on local communities. Many communities had differing culture identifiers that should be respected.

The discussion then moved on to the Cultural aspects of the Deputy Mayor's portfolio, the next agenda item.

## 10 Cabinet Member Cllr Tincknell, Question & Answer Session

The Chair welcomed Cllr Estella Tincknell, Deputy Mayor with special responsibility for Democracy, Culture, Policy, Strategy and Communications, International.

Members of the Commission were invited to pose questions to the Deputy Mayor. The discussion continued based on the Culture presentation that preceded this item. Laura Pye, Culture Manager, remained to contribute to the discussion.

### a. Powerboat Race in the City Harbour

- Members asked how the events team, under severe financial constraints could support another major event?
- What view had been taken on the powerboat race in relation to the ethos of the city's former green capital status?

Laura Pye, informed members that the team were not directly responsible for a number of the major events in the city. The Balloon Festival was not a council event although the impact on the reputation of the City was positive. The Harbour Festival was managed by a company on behalf of the council. The team concentrated on ensuring event management companies met the guidelines set out in Site Permission guidance for use of Council Land and adhere to all process & procedures. The powerboat race was viewed as an activity in the water which is in contrast to the harbour festival with activities centred around the harbour area. The Culture team took the view that events were best managed by management event companies that had the required experience and knowledge to support large events. They in turn employ local people and services to support the delivery of that event.

### b. Museum Road Show

- Members enquired about the possibility of art exhibitions moving around local venues for example Blaise

The Deputy Mayor shared that a number of points outlined in her manifesto on art would be built into the Culture Strategy. The Culture team would be looking to sharing art exhibitions with the wider community.

The Chair thanked the Deputy Mayor for her participation in the wider debate and for taking questions.



## 11 Air Quality Update

The Commission heard from Alex Minshull Sustainable City and Climate Change Service Manager and Kathy Derrick, Sustainability Manager on the Air Quality Grant Application.

Officers as requested by the Chair briefly summarised the report and explained why it had been agreed to up-date the Commission at this time.

BCC has applied to Defra for two grants for the following:

- Feasibility and design for a Clean Air Zone £500,000
  - Communication and engagement work. £130,000
- a. A decision on the grants is expected in February 2017; however Officers confirmed that this had not happened by the time of the scrutiny meeting.
  - b. Officers also confirmed that at the reported meeting in January between local MP's, a BCC Officer, the Defra Minister and other officials that the Government had been non-committal about the outcome of the bids but had said that Bristol had a 'strong case'.
  - c. Members asked what would happen if the bid/s were unsuccessful and if it would be helpful if Members 'gave a steer' to Officers so to speak. Officers said they thought it best to have further conversations about what happens next once the outcome of the bids were known.
  - d. It was pointed out by one Commission Member that all four main political parties in Bristol supported the idea of a Clean Air Zone in principle.
  - e. It was also said that a number of councillors also want to feed into the Mayors Air Quality Group more than they currently are and are frustrated by the current process.

Resolved:

- i. that Officers will inform Members as soon as the outcome of the bids are known and that a further conversation about air quality will take place with the Commission

## 12 Community Assets, Community Asset Transfers (CAT) and Concessionary Rents

The Commission received a report from Robert Orrett, Service Director Property; Bob Baber, Asset Strategy Manager; John Bos, Property Partner on operation of community asset transfers. The report provided details of the 2010 policy and its operation.

- a. Members were concerned that with the proposed changes to Neighbourhood Partnership, that the community would no longer be in a position to input into the CAT authorisation process.



- b. Members were assured that the process would continue to include representatives from the community meeting with officers to consider any requests.
- c. Members were informed that in some communities there are a number of community buildings and future projects would be considering ways of encouraging local groups to co-locate and/or take collective management of buildings. This would be challenging work as this would require the aligning of differing culture priorities.
- d. Members requested that officers looked at options to generate income to support the maintenance of community buildings.
- e. The Property Service Director discussed the creation of sustainable model with clear protocols to include how the assessment is made on whether property is kept, sold or available for CAT.

Resolved:

To note the update

### **13 Exclusion of Press and Public**

The Chair move under section 100A(4) of the Local Government Act 1972 for the meeting to go into an exempt session.

Resolved:

- I. That the remainder of the meeting to be held in private session.

Meeting ended at 8.45 pm

**CHAIR** \_\_\_\_\_





**Place Scrutiny Commission Action Sheet 2016/2017**

Agenda Item	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
<b>Action Sheet – 20<sup>th</sup> September 2016</b>				
7 Page 10	Public Forum	Concern was raised about the siting of the bus stop for Megabus. Officers had been working to resolve the issue and discussions would continue. An update was required for the next meeting	Johanna Holmes/ Peter Mann	<p>Officers are investigating maintaining the Megabus, Falcon and other scheduled coach services on Bond Street. However, this would require altering the existing Metrobus stop proposed at this location. This is still a work in progress – we would however welcome feedback from Scrutiny as to the suitability of this proposal.</p> <p>Members requested this action continue until the issue is permanently resolved.</p> <p>Transport Officers are to provide Members with an update for the April scrutiny meeting. Transport Officers</p>

				will also be in attendance if members have any questions.
8.	Work Programme	Impact of possible Metro Mayor elections would be considered over work programme. DSO to confirm legal advice re pre-election period	Samantha Mahony / Johanna Holmes	<p>Appended below are the guidance notes for Members &amp; Council Officers for the WoE Combined Authority Mayoral Election 2017.</p> <p>More detailed guidance can be found on the LGA website: <a href="#">LGA Website</a></p> <p>Interpretation of the guidance depends on individual circumstance. The forthcoming pre- election can impact on the scrutiny work programme and where needed, we seek advice on a case by case basis.</p>

<b>Action Sheet – 13th February 2017</b>				
8.	Update December 2015 Cultural Inquiry Day Recommendation	The Cultural Team will notify the Commission when the 'Bristol Cultural Education Partnership' website goes live.	Laura Pye	
10	Air Quality	Officers will inform Members as soon as the outcome of the funding bids are known	Johanna Holmes	Members were notified of the outcome of the bids. Complete

# WoE COMBINED AUTHORITY MAYORAL ELECTION 2017

## GUIDANCE NOTE FOR COUNCIL OFFICERS/MEMBERS

### 1. Introduction

The election of a Mayor for the West of England combined authority is taking place on 4 May 2017. From 27 March until the polling stations have closed, there will be certain restrictions placed upon officers and members.

### 2. Publicity

Local authorities are prohibited from publishing material which appears designed to affect support for any political party, or to give financial or other assistance for the publication of such material<sup>1</sup>. This prohibition applies at all times; however prior to an election, there is heightened sensitivity in this regard.

As Council meetings are open to the public, no meetings should be arranged during this period for direct discussion of the mayoral election. The general presumption is 'business as usual', but consideration should be given to postponing meetings that relate to services provided jointly by the West of England authorities, if to do so will not impact service delivery and/or if the matter is politically sensitive.

### 3. Resources and Facilities

Council resources and facilities should not be used in support any candidate in the elections. Campaign materials should not be displayed at Council premises, on library notice boards etc.

The Council email system must not be used to disseminate political material at any time.

The candidates are entitled to use Council meeting rooms, schools and any other venues hired out by the Council at reasonable times for public meetings for the purpose of furthering their campaign, provided that they meet the expenses of use (heating, lighting, cleaning)<sup>2</sup>.

### 4. Officer Conduct

Officers should be politically impartial in their performance of public duties at all times. Campaigning materials relating to the election e.g. pin badges, rosettes, should not be worn in the work place during the pre-election period.

In the pre-election period in particular, all officers must avoid the appearance of bias in their interactions and communication with potential and actual candidates, agents and members of campaign groups. Judgement will be necessary when handling their requests for meetings and telephone discussions with officers so that these are managed (or declined) without preference or disadvantage to any candidate or political party.

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<sup>1</sup> S.2 Local Government Act 1986

<sup>2</sup> S.96 Representation of the People Act 1983

## **5. Member Conduct**

Members will of course have views on the candidates and there is no reason why they shouldn't make these known; however, members should be mindful that they should avoid expressing these views whilst performing special functions on behalf of the Council. Members should endeavour, when expressing their views in the public arena, to make clear that these are their individual views, as opposed to those of the Council.

## **6. External meetings re mayoral election**

Officers should not attend any public meetings directly relating to the election during this period. This only applies to attendance of meetings in an official capacity. It is acceptable to attend in your own time. The provision of a view by an officer in an official capacity on any likely impact of the election on Council services could be perceived to be support to one side or other of the campaign.

Similarly members should not attend such meetings if they are invited by virtue of a special function that they perform on behalf of the Council e.g. sitting on a particular committee.

## **7. Invitations to other public meetings**

The Council should not invite any candidates to public meetings that it organises during the PEP and neither members, nor officers, should pass comment on the mayoral election at any such meeting.

When invited to external meetings in their capacity as a member, councillors should not pass comment on the candidate or elections at the meeting during this period and should make the content of their speech available to all campaign groups simultaneously. Officers should remain politically neutral in any event.

## **8. Consultation**

Unless a consultation is statutory, consideration should be given to whether or not the subject matter is politically sensitive in the context of the election. If it is, then you should consider delaying launching/publishing findings until after the election.

## **9. West of England Local Enterprise Partnership (LEP)**

Any members or officers with any involvement with the WoE LEP should be especially vigilant during this period due to the level of involvement that the combined authority Mayor will have with the LEP.

## **10. Relevant consideration**

Whilst clearly the Council must not spend money to influence the outcome of the election, consideration must also be given to whether it could be reasonably perceived to be doing so. If the course of action being considered is taken, will this give reasonable cause for complaint to a candidate standing in the election, or to a member of the public?

## **11. Further guidance**

There is more detailed guidance on the [LGA website](#).

If members/officers have any questions in relation to specific circumstances, they should contact Yvonne Dawes and Nicholas Mimmack. Please note that Yvonne and Nick are unlikely to be able to give you a yes/no answer as to whether you may proceed with proposed course of action. Whilst they may be able to provide further assistance, ultimately you will need to take the decision as to whether or not to proceed.

People Scrutiny Work Programme Items	Neighbourhoods Scrutiny Work Programme Items	Place Scrutiny Work Programme Items	Business Change & Resources Scrutiny Work Programme Items	Overview & Scrutiny Management Board Work Programme Items
<b>September 2016</b>				
Performance monitoring	Annual Report from Director of Public Health Suggested methodology: Report to meeting (People commission invited to attend)	Local Flood Risk Management Strategy Suggested Methodology: report to meeting	Q1 Finance Monitoring for Business Change	Audit Referral re Public Engagement
Risk Register	Sexual Health Re-procurement (People commission invited to attend)	Residents Parking Schemes	Q1 Performance Report for Business Change	Cabinet Referral re the Elimination of the Gender and Race Pay Gap
BCC Adult Social Care Strategic Plan	Mental Health & Neighbourhoods (already agreed by Chair)	Q1 Performance Report	Business Change Directorate Risk Register	BCC International Strategy (Place)
Children Services Improvement Plan Year 2	Risk Register		Quarterly Update re Outcomes of Legal Cases (will be part of performance report) - TBC	Mayor's Response re Cabinet Referral - Budget Timetable and Mayor's Forward Plan
Bristol's Strategy for Children, Young People and Families & Children and Family Partnership work programme (N'ds Commission invited to attend)	NPs positioning briefing (no paper or dem services deadlines) to determine dates and format of further NP scrutiny through the municipal year			Scrutiny Work Programme - standing item
				Mayor's Forward Plan – standing item
				Scrutiny Resolution and Full Council Motion Tracker – standing item
				Protocol for dealing with exempt items
				Delivering the Corporate Plan – Outturn Performance Report for 2015/16
				Performance Indicators – Agreeing the best approach
				Q1 Financial Monitor

People Scrutiny Work Programme Items	Neighbourhoods Scrutiny Work Programme Items	Place Scrutiny Work Programme Items	Business Change & Resources Scrutiny Work Programme Items	Overview & Scrutiny Management Board Work Programme Items
<b>October 2016</b>				
The draft Corporate Strategy 2017-2022, Business Plan 2017/18 and Medium Term Financial Plan 2017/18 – 2021/22 (1 of 2)	The draft Corporate Strategy 2017-2022, Business Plan 2017/18 and Medium Term Financial Plan 2017/18 – 2021/22	The draft Corporate Strategy 2017-2022, Business Plan 2017/18 and Medium Term Financial Plan 2017/18 – 2021/22	The draft Corporate Strategy 2017-2022, Business Plan 2017/18 and Medium Term Financial Plan 2017/18 – 2021/22	
Models of Health and Social Care a) Better Care, b) Three tier model (to be preceded by an informal briefing regarding good practice in involving disabled people in service design and evaluation and co-production).	Budget Analysis for Neighbourhoods	Public Transport Information Strategy	Up-date: - Member's ICT Issues	
Re-commissioning Bristol Youth Links	Playing Pitch Strategy	Resilience Strategy		
	Herbicide Safe Alliance			
	Young People's Housing Pathway Plan			
<b>November 2016</b>				
The draft Corporate Strategy 2017-2022, Business Plan 2017/18 and Medium Term Financial Plan 2017/18 – 2021/22 (2 of 2)	Housing Delivery - positioning update paper	Joint Spatial Plan (WoE Joint Scrutiny)	Business Change Finance Information (extracted from Cabinet Report)	The draft Corporate Strategy 2017-2022, Business Plan 2017/18 and Medium Term Financial Plan 2017/18 – 2021/22
Annual Safeguarding Adult's Report	Libraries of the Future – update to Scrutiny	Joint Transport Study (WoE Joint Scrutiny)	In-depth Review: Bristol Workplace Programme (BWP). - To include up-date on Romney House Situation	Mayor's Forward Plan – standing item
Corporate Parenting Panel Annual report	Urban Parishes (information item)	Up-date on previous Transport Inquiry Day Recommendations	BCC Procurement - up-date	Scrutiny Resolution and Full Council Action Tracker – standing item
Annual Safeguarding Children's Report		MetroBus (WoE Joint Scrutiny)		Scrutiny Work Programme - to approve the outcomes from the workshop
Bristol as City of Sanctuary and Supporting refugees and asylum		Supported Bus Services		Democratic Engagement

People Scrutiny Work Programme Items	Neighbourhoods Scrutiny Work Programme Items	Place Scrutiny Work Programme Items	Business Change & Resources Scrutiny Work Programme Items	Overview & Scrutiny Management Board Work Programme Items
seekers, including unaccompanied minors / care leavers				
Home Care update		Cabinet Member Q&A Session		Preparing for Future Devolution Deals
<b>23rd Nov - Meeting in common</b> with South Gloucestershire Health Scrutiny Committee to receive an update on the University Hospitals Bristol response to the Verita Independent Report.				
<b>December 2016</b>				
<b>Briefing workshop (ahead of Feb Inquiry Day)</b> School places and admissions, to include information on Exclusions and the Integrated Education and Capital Strategy (All Councillors invited to attend)	**No Neighbourhoods meeting in December**	Q2 Performance Monitoring	Business Change Finance Information (extracted from Cabinet Report) - to include ICT Spending Pressure	Budget Scrutiny
		Directorate Risk Register	Q2 Performance Report for Business Change. To include - Quarterly Update of Outcomes of Legal Cases	Democratic Engagement Select Committee Terms of Reference
<b>1<sup>st</sup> December – Meeting in common with South Gloucestershire Health Scrutiny Committee and North Somerset Health Committee:</b> Bristol, North Somerset and South Gloucestershire Sustainability and Transformation Plan (STP) (Neighbourhoods Scrutiny Councillors invited to attend)		Update on the Council's property portfolio	Debt Collection – what is/isn't being collected	Mayor's Forward Plan – standing item
		Cabinet Member for Place - Q&A Session		Scrutiny Work Programme - standing item
		Place Financial Monitoring -		Scrutiny Resolution and Full

People Scrutiny Work Programme Items	Neighbourhoods Scrutiny Work Programme Items	Place Scrutiny Work Programme Items	Business Change & Resources Scrutiny Work Programme Items	Overview & Scrutiny Management Board Work Programme Items
		Period 6 (extracted from Cabinet Report)		Council Action Tracker – standing item
<b>January 2017 – Note two OSM Meetings (5<sup>th</sup> and 19<sup>th</sup>)</b>				
Update on the Crisis Line	Neighbourhood Partnerships	<i>Meeting Cancelled</i>	<i>Meeting Cancelled</i>	5 <sup>th</sup> Jan - Companies' Business Plans (to include exempt information)
Annual Education Performance – All Key Stages	Review of the Housing Revenue Account Business Plan			19th Jan - Budget Scrutiny – to consider and endorse the draft response to Cabinet
Performance monitoring Q2	Voluntary and Community Sector			
Commissioning approach	Supermarkets dealing with waste - update on current position			
Page 18	Finance Update (to include the context of Actions and Objectives set out for Neighbourhoods in the Corporate Strategy and Business Plan)			
	Performance Information - Q2			

<b>February 2017</b>				
<b>3<sup>rd</sup> Feb – Inquiry Day</b> School place planning and school admission arrangements (all Cllrs invited to attend)	Review of Parks - positioning statement	Air Quality (N'ds SC invited to attend)	Business Change Finance Information (P8 extracted from Cabinet Report) - to include ICT Spending Pressure	Elimination of the Gender and Race Pay Gap
<b>27<sup>th</sup> Feb</b> Meeting in common with South Gloucestershire Health Scrutiny Committee to receive an update on the University Hospitals Bristol response to the Independent Review of Children's Cardiac Services in Bristol and a Review of pre-	Local Housing Company Strategic Business Case	Cultural Strategy - Plus up-date on the Dec 15 Culture Inquiry Day Recommendations	Procurement & Social Value Policy – Up-date	Feedback Regarding Budget Process

operative, perioperative and postoperative care in cardiac surgical services.				
	Housing Delivery Plan	Cabinet Member Q&A Session (Cllr Tincknell)	Channel Shift	Scrutiny Structures and Ways of Working
	Budget Issues ( to include an assessment of the impact of budget decisions on Neighbourhoods)	Community Assets - Overview		Scrutiny Resolution and Full Council Action Tracker – standing item
	Bristol Waste Company			Inquiry Day Recommendation Tracker
				Scrutiny Work Programme - standing item
				Mayor's Forward Plan – standing item

### March 2017

Performance monitoring Q3	Performance Information - Q3	Climate Change and Energy Security Framework	Resources Finance Information (extracted from Cabinet Report) - to include ICT Spending Pressure	Independent Review of Green Capital
Risk Register	Risk Register	Energy Services	Q3 Performance Report for Resources – Quarterly Update re Outcomes of Legal Cases	Independent Review into the Council's Financial Position
Mental health working group action plan updated (Neighbourhoods Scrutiny Cllrs invited to attend)	Finance Update	Warm Up Bristol	Resources Directorate Risk Register	Financial Monitors – P8 and P9
Plans for improving the experience that people and organisations have of S136 of the Mental Health Act (previously titled the use of Police custody as a place of safety)	Local Council Tax Reduction Scheme	ELENA Programme Update	Business Rate Retention	Process for Dealing with Exempt Material
Home Care Update – written	MUGA at Manor Farm – Briefing	Heat Networks	Capturing Commercialisation	Mayor's Forward Plan – standing

<i>update for information</i>				item
	Neighbourhood Partnerships	Performance Monitoring	Change Governance and Support	Scrutiny Work Programme - standing item
				Minutes and action sheets from meetings December 16 to February 17 – <i>note unavailable at previous meetings due to time constraints</i>
<p>New meeting date required for a joint meeting with the Neighbourhoods Scrutiny Commission:</p> <ul style="list-style-type: none"> <li>The Health and Wellbeing Board work programme (to be presented by the Chairs of the Board)</li> <li>Introduction to the Mental Health and Wellbeing Strategy, to include an update on the Mental Health Summit and the Freedom of Mind festival (Young People's Mental Health)</li> </ul>				Scrutiny Structures and New Ways of Working – Hot House Proposal
				Decision Pathway
<b>April 2017</b>				
<b>Joint Health Scrutiny Committee – Sustainability and Transformation Plan</b>	Parks	Joint Spatial Plan & Joint Transport Study <i>(Information paper)</i>  (WoE Joint scrutiny)	Capital Programme	Financial Monitor
	Tree Services	Colston Hall	Resources Finance Information (extracted from Cabinet Report) - to include ICT Spending Pressure	Future of Performance Reporting
	Trial of Glyphosate -Free Weed Treatment - Report back	Arena Update (WoE JS also looking at this)		Annual Performance Report (note – provisional item)
				Update from the Devo Working Group

		North Fringe and Cribbs Patchway New Neighbourhood		Scrutiny Structures and New Ways of Working
		Prince Street Bridge Report		
<b>May 2017</b>				
2 x May meetings; <ul style="list-style-type: none"> <li>1 x meeting in common with South Gloucestershire Health Scrutiny Committee</li> <li>1 x People Scrutiny Committee</li> </ul>		Visit to the Bottle Yard Studios and Filwood Green Business Park (TBC)		
<b>Meeting in common (with South Gloucestershire Health Scrutiny Committee)</b> - Health Providers - Quality Account reports - Other health updates (Members to highlight required information)				
<b>Education themed meeting</b> Learning City Board Work programme				
Update on the Employment and Skills strategy (to include information on work experience)				
SENCO responsibilities, SEND reforms and High Needs funding – the impact on pupils and their learning				
Alternative Learning update report (including information on exclusions)				
<i>Briefing note - Update on work related to Bristol as City of Sanctuary and Supporting refugees and asylum seekers,</i>				

<i>including unaccompanied minors / care leavers</i>				
<b>June 2017</b>				
Targeted Youth Services Plan - update following consultation	Performance Information - Q4			Financial Monitor
Children Services Improvement Plan Year 2	Risk Register			
Youth Offending Team update (to include information about CYP in Gangs)	Finance Update			
Bristol Community Links – update following consultation				
Family Hubs (Early Help and Children’s Centres) - update following consultation				
<b>Items to be scheduled</b>				
Further scrutiny of the Sustainability and Transformation Plan (STP)	Provisional - TBC by Strategic Director - Briefing on Information, Advice and Guidance Review	Long Ashton Park and Ride - Management		<i>Provisional item</i> – Update (s) from the Future of Devolution Working Group
Update on Children Centre’s	VCS	MetroWest (WoE Joint Scrutiny)		<i>Provisional item</i> – Update (s) from the Democratic Engagement Select Committee
Jan / Feb 2018 - Meeting in common with South Gloucestershire Health Scrutiny Committee to receive a one year update on the University Hospitals Bristol response to the Independent Review of Children's Cardiac Services in Bristol and a Review of pre-operative, perioperative and postoperative care in cardiac surgical services.  <i>Update visit prior to this also to be arranged.</i>	Libraries	Bristol Transport Plan		Outcome of the external review of elections (note – report may also be shared with the Democratic Engagement Select Committee)

		City Centre Movement Strategy and City Centre North East Spatial Framework		Green Capital – Maintaining the Momentum ( <i>suggested date summer 2017</i> )
				Inquiry Day Outcomes – update reports to come back to OSM with a view to being referred onto the Mayor
				Budget Setting Timeline 2017/18
				Update Regarding the Elimination of Gender and Race Pay Inequalities ( <i>suggested date summer 2017</i> )

# Place Scrutiny Commission

16<sup>th</sup> March 2017



**Report of:** Zoe Willcox, Service Director Planning

**Title:** Bristol's Climate and Energy Framework

**Ward:** Citywide

**Officer Presenting Report:** Alex Minshull, City Innovation, Sustainability and Civil Protection Service Manager

**Contact Telephone Number:** 0117 922 4453

## Recommendation

The Scrutiny Commission are asked to:

1. To note Bristol City Council's Corporate Strategy 2012-22 commitment to "put Bristol on course to be run entirely on clean energy by 2050".
2. To note that a refreshed climate change and energy security framework is being developed to realise that commitment.
3. To note the data presented in the report on the city's targets and trends in relation to CO2 emissions and energy demand.

## Summary

Bristol is well placed to realise the Council's commitment. Climate change and energy are important issues to the people of Bristol, with over 70% of residents are concerned about the effects of climate change and taking action to reduce their energy demands. Bristol is the UK's leading centre for sustainability expertise, in business and universities.



Since 2009, when Bristol City Councillors unanimously adopted targets to reduce the city’s carbon dioxide emissions, there has been strong cross party support for climate change and energy targets that are more ambitious than the national statutory targets set out in the Climate Change Act 2008.

Bristol City Council’s Corporate Strategy was adopted by Cabinet in January 2017 and by Full Council in February 2017 following public consultation. It makes seven key commitments for the period 2017–22. One of these is “We will put Bristol on course to be run entirely on clean energy by 2050”.

In response to this the City Council is developing an updated Climate and Energy Framework which will set out the contribution the City Council will make to this during the period 2017–2022. This will build on existing contributions from the Place Scrutiny Commission.

This paper provides an overview of the City’s targets and performance in order to inform discussion of subsequent energy related items on the Scrutiny Commission’s agenda.

## Policy

1. The Climate Change Act 2008 sets out the UK targets and context for action to reduce greenhouse gas emissions and to adapt to the impacts of climate change.
2. In November 2016 the UK Government ratified the Paris Agreement on Climate Change, along with now 133 countries. This global agreement has now passed into force. It plans to:
  - Limit global average temperature rise to well below 2°C above pre-industrial levels and to pursue efforts to meet a 1.5°C long-term temperature goal;
  - Achieve net-zero greenhouse gas emissions in the second half of the century; and
  - Continue ramping up the ambition of national mitigation commitments over the long-term by submitting Nationally Determined Contributions every 5 years with the provision of finance and support.
3. In 2009 Full Council unanimously adopted new targets for citywide and council energy and Carbon Dioxide emissions and the first Climate and Energy Security Framework was developed. This has been refreshed several times since then to reflect changing national and local commitments and work programme.
4. Bristol City Council’s Corporate Strategy 2017-22 sets out the Council’s commitment to  
*“put Bristol on course to be run entirely on clean energy by 2050”.*

5. Other local authorities in the West of England have also adopted climate change targets and strategies, and Bristol’s plans will be developed taking into account those plans, reflecting the cross-boundary nature of the energy and transport systems of the West of England. The combined targets for Bristol, South Gloucestershire and Bath and North East Somerset (the West of England Combined Authority area) are a 50% reduction in emissions by 2025 from 2005 baseline and for an 88% reduction by 2050. Adding national targets applied pro-rata to North Somerset to cover the West of England as a whole are for a 50% reduction in emissions by 2025 from 2005 baseline and for an 85% reduction by 2050.

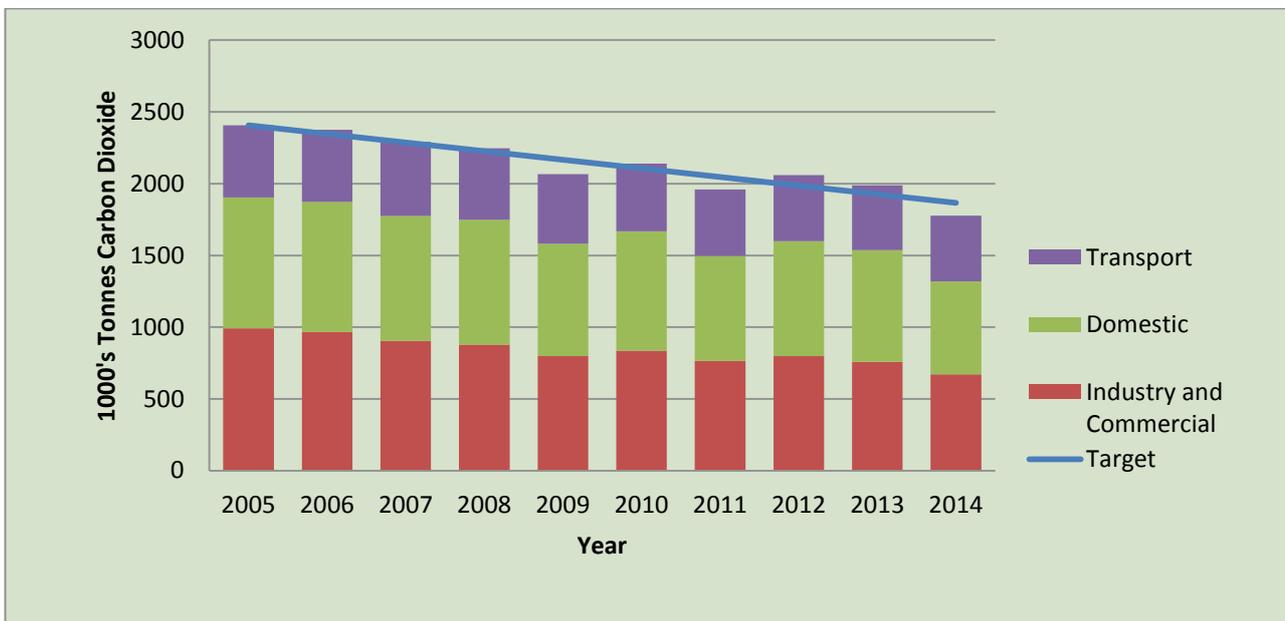
## Context

6. Bristol is well placed to realise the Council’s commitment.
7. Climate change and energy are important issues to the people of Bristol. Across the whole city 70% of residents are concerned about the effects of climate change and in every Neighbourhood Partnership area the majority of residents are concerned about these impacts (Quality of Life Survey 2015). They are also taking action where they can to reduce their energy demand, to invest in renewable energy and to change their travel patterns. This level of concern and action are rising.
8. Bristol is the UK’s leading centre for sustainability expertise. We have the largest cluster of environmental technology and service businesses in the core cities and we have two leading universities with excellent research and teaching capabilities in climate, energy and sustainability issues.
9. Bristol has the shared ambition to become a sustainable city, as illustrated through our green capital journey. Some 10 years ago the public, private and voluntary sector in Bristol agreed a common goal - to be a green capital in Europe. Our achievement of “European Green Capital 2015” was the result of many people working in their own areas and working collectively, with both small and large initiatives to make Bristol a more sustainable and cleaner city.
10. Research by the University of Bristol shows that realising our ambition over the next decade provides an opportunity for the city to save £200-300 million per year on our energy bills and to create 2,000-10,000 jobs. Many of these jobs will be recruited from the local job market, building new clean energy generation systems or improving the energy efficiency of homes, businesses and public buildings.
11. Achieving these benefits will need both significant national action, to increase the supply of renewable energy, but also significant local action and investment in Bristol of £0.6-2.2 Bn. It is this local investment which generates the bill savings and local jobs.

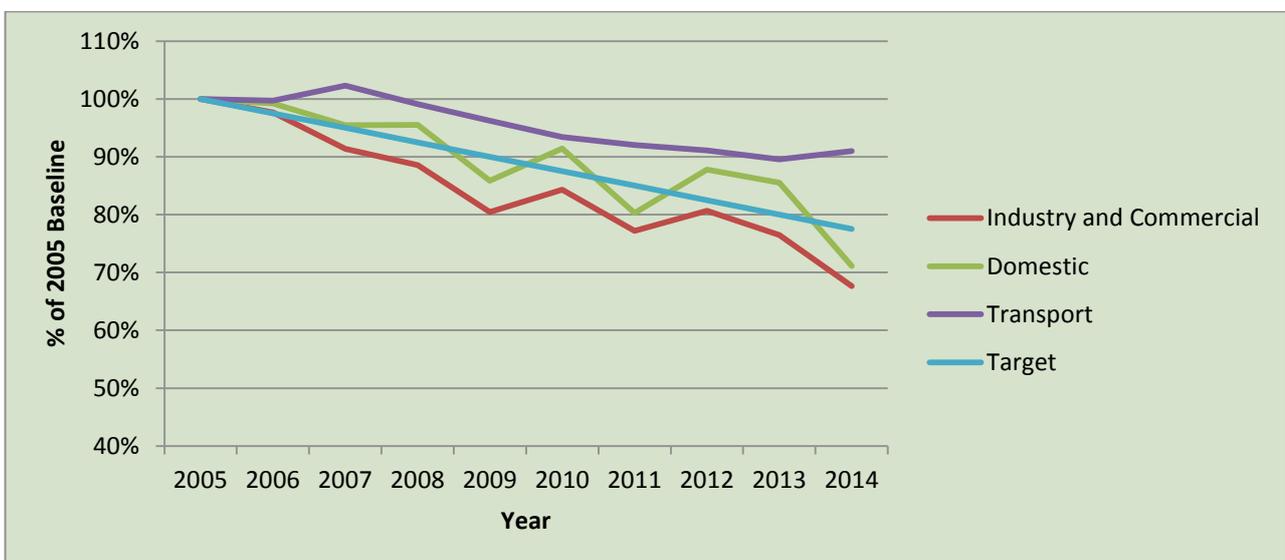
### Current trends

12. Bristol’s recorded emissions have fallen by 26% between 2005 and 2014. This compares to the UK overall of 23%. Bristol’s per capita emissions have fallen by 32%, compared to UK overall of 28%. Bristol is therefore reducing emissions faster than the UK average. This local effect is due to faster reduction in energy demand. Figure 1 shows the performance over this period.
13. The percentage reduction in emissions in the three sectors is different. In Domestic and the Industry and Commerce Sectors emission reductions have been approximately 30% whilst in Road Transport it has been 9%. This is shown in Figure 2. This broadly reflects the national picture.

**Figure 1: 2005-2014 emissions**

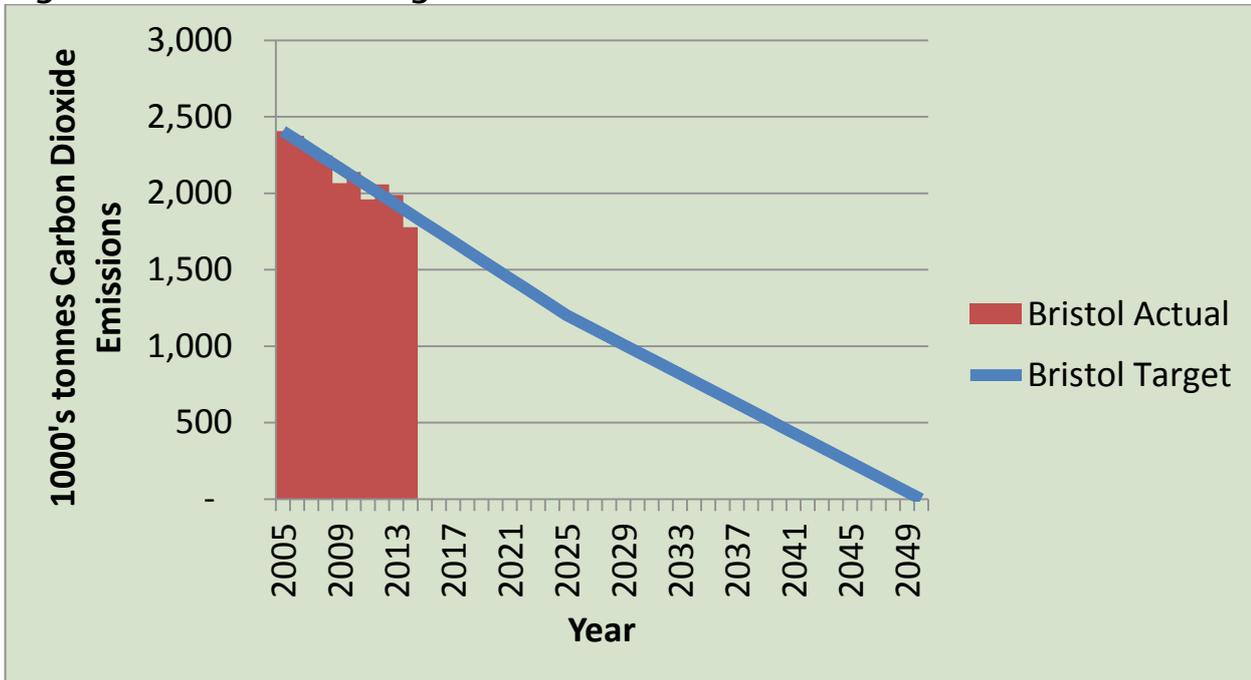


**Figure 2: 2005-2015 Emissions by Sector**



14. Bristol has set targets out to 2050 and the current trends are shown in relation to this target in Figure 3.

**Figure 2: 2005-2050 Targets and Trends**



### Looking forward

15. Achieving these targets will require significant action from the city council and the Framework will set out some of the major projects that the city council is and will lead to achieve this. Some of those projects are being considered by the Commission on this agenda.

### LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

#### Background Papers:

The Economics of Low Carbon Cities: A Mini-Stern Review for the City of Bristol, Andy Gouldson and Joel Millward-Hopkins, University of Bristol, 2015

<http://bristol.ac.uk/cabot/media/documents/bristol-low-carbon-cities-report.pdf>

2015 UK Greenhouse Gas Emissions,

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/589602/2015\\_Final\\_Emissions\\_Statistics\\_one\\_page\\_summary.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/589602/2015_Final_Emissions_Statistics_one_page_summary.pdf)

# Place Scrutiny Commission

*16<sup>th</sup> March 2017*



**Report of:** Bill Edrich, Service Director Energy

**Title:** Energy Services

**Ward:** City Ward

**Officer Presenting Report:** Bill Edrich

**Contact Telephone Number:** 0117 92 24991

## **Purpose of the meeting:**

### **The Scrutiny Commission are asked:**

- To note the Energy Service's current work programme
- To note the detailed updates on specific programmes of work;
  - End of the European Local Energy Assistance (ELENA) programme
  - Warm Up Bristol
  - Heat Network
- To provide members input into the future proposition for the energy service.



## **Context:**

1. Bristol's Climate and Energy Security Framework highlights that maintaining the trajectory for Bristol to be run entirely on clean energy by 2050 will require significant increased action from the City and the Council.
2. The overview of the Energy Service's work program will outline some of the key building blocks required to achieve the 2050 goal, as well as illustrating some of the progress to date.
3. The session will then provide detailed updates on the following work programmes.

## **European Local Energy Assistance (ELENA) Programme**

4. The ELENA technical assistance grant to Bristol City Council was signed by the European Investment Bank (EIB) in March 2012.
5. ELENA provided up to £2.5m for additional staff resources and funding for preparing a programme across four strands of work;
  - set up of a municipal energy company,
  - energy saving measures on social and private housing properties,
  - energy efficiency measures on public buildings,
  - solar PV installations on social housing and public sector buildings.
6. The ELENA programme ran from Oct 2014 – Dec 2016. The headline results of the programme are;
  - total grant funding of £2.0m,
  - £50m of investment delivered in the city,
  - Bristol Energy established,
  - 1,684 residential buildings and 788 private homes refurbished,
  - four heat networks built or to be built, ca. 25 - 30 solar PV systems delivered,
  - 400 jobs created,
  - 7,897 tCO<sub>2</sub>/yr saved equivalent to 181 football pitches of trees,
  - 26.9 GWh of energy saved or generated - equivalent to powering 6,715 homes annually.
7. Some key lessons were learnt during the implementation of the Programme, and will inform the future proposition of the energy service:
  - Good programme management with regular reporting back to the EIB;
  - National policy changes impacted on our ability to deliver the project, most notably changes in Feed In Tariffs (FiTs) and energy efficiency programmes;
  - The holistic programme enhanced our reputation at a national and international level, resulting in policy influence;
  - Proof of concept - local authorities can be the main driver for implementing energy investment and sustainable business models at the local level in co-operation with the private sector;
  - Effective delivery requires a streamlined decision making process e.g. municipal energy company model.

## **Warm Up Bristol**

8. The establishment of a domestic energy efficiency programme was approved by Cabinet in Jan 2014 and received funding from the then Department of Energy & Climate Change (DECC) in July 2014. Warm Up Bristol was launched in October 2014.
9. A number of challenges have impacted programme delivery. These include;
- Delivery partner, Climate Energy, entering into administration in Oct 2015. This prompted the Council's decision to 'step in' and manage the delivery of remaining works.
  - At the time some 500 properties were affected and the costs of completing these installations were absorbed by the programme. At March 2017 some 40 properties are outstanding.
  - Government policy has led to an uncertain regulatory environment and this has impacted availability of installers and provision of guarantees across the industry at a national level.
  - Defects – due to a dispute with an installer, there have been a number of properties with defects unaddressed. This case is being supported by the Litigation team. Bristol City Council (BCC) is pursuing every possible route to ensure that the Installer / Guarantee put right the works to these properties.
  - Procurement – The contractual relationships with installers is currently inadequate and is based on the Climate Energy Services Ltd and a BCC Addendum. Since stepping in to the delivery of WUB, BCC has benefitted from numerous lessons learnt which need to be integrated into the future delivery of WUB.
10. As a result of challenges and consequent ongoing issues with customers, the team have developed a BCC complaints log. The log demonstrates high levels of customer satisfaction once the issues have been resolved. Currently we have an average customer satisfaction score of 4/5 at a programme level.
11. Regular meetings with MPs and Cllrs have taken place to proactively update them on progress.
12. To date, capital investments of cf.£4.6m have been undertaken and over 1,000 measures have been installed. This has led to;
- 90k t/CO2 saved over the lifetime of the measure, (typically wall insulation at 25 years)
  - Cf.£2.3m of Energy Company Obligation (ECO) funding<sup>1</sup>
  - Cf.£400k of energy bill savings for the lifetime of the measure (typically heating at 12 years)
13. Future activities for Warm Up Bristol include;
- Revenue funding from REPLICATE (REnaissance of PLaces with Innovative Citizenship And TEchnologies) - WUB will retrofit at least 240 properties with renewable and energy efficiency measures as part of this funded project.
  - Development of a £300k revolving loan fund – this will enable Bristol residents to access loans to support energy efficiency works, the following will be available:

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<sup>1</sup> The Energy Company Obligation (ECO) is a government energy efficiency scheme. Under the scheme, larger energy suppliers have to deliver energy efficiency measures to homes in Great Britain. Suppliers are given targets based on their share of the domestic gas and electricity market.

- Private Rental Sector – regardless of EPC rating at a fixed interest rate, typically 4%
- Vulnerable / fuel poor owner occupiers - at no or low interest
- Able to Pay' owner occupier - at a fixed interest rate, typically 4%
- New procurement of suppliers for delivery – since BCC have stepped in to deliver the WUB scheme by stepping in to the contractual agreements set up by Climate Energy Services. It is vital for the future operation of the scheme to learn on experiences and difficulties faced by carrying out a BCC procurement exercise incorporating all lessons learnt over the course of this time which will mitigate BCC risks going forwards.

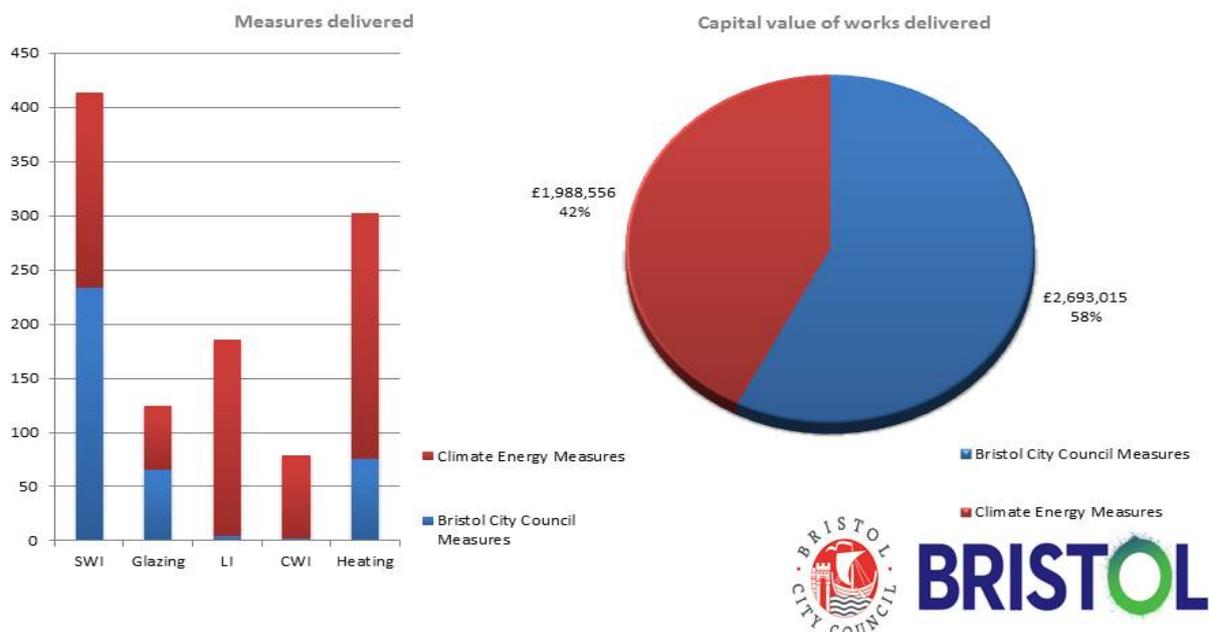


Figure 1: Summary of results from Warm Up Bristol programme

## Heat Networks

14. Bristol City Council is developing heat networks for the following strategic reasons:

- 45% of all final energy demand is for heat, currently in the UK this is primarily supplied by gas;
- Decarbonising the city is not possible within a historic city centre without supplying low carbon or carbon neutral heat. Renewable energy opportunities are not either financially or technically viable at an individual building scale to supply the sufficient quantity of heat;
- Heat networks connect the Council (literally) to the business community and allows further conversations to take place, for example around energy efficiency opportunities and other sustainable activities;
- Connecting to heat networks reduces developer and business running costs and for those businesses taking the long view, increased resilience to energy price fluctuations, making Bristol more attractive to businesses to relocate to, or stay within, the city (thereby increasing Council revenue from business rates);
- Heat networks help to tackle fuel poverty with BCC able to set prices for those residents with a heat network connection.

15. To date the Energy Service have;

- Installed the 'Rowan House five' heat network connecting over 300 low income houses.
- Completed Phase 1 of the Temple & Redcliffe Heat network, supplying 700 social housing flats with low Carbon heat
- Connected Arena Island to make it 'heat network ready'.

16. Current activities include;

- Developing a joint delivery structure with the University and Hospital to deliver City Centre Phase 1, which will seek to connect the hospital, university and properties within the university campus.

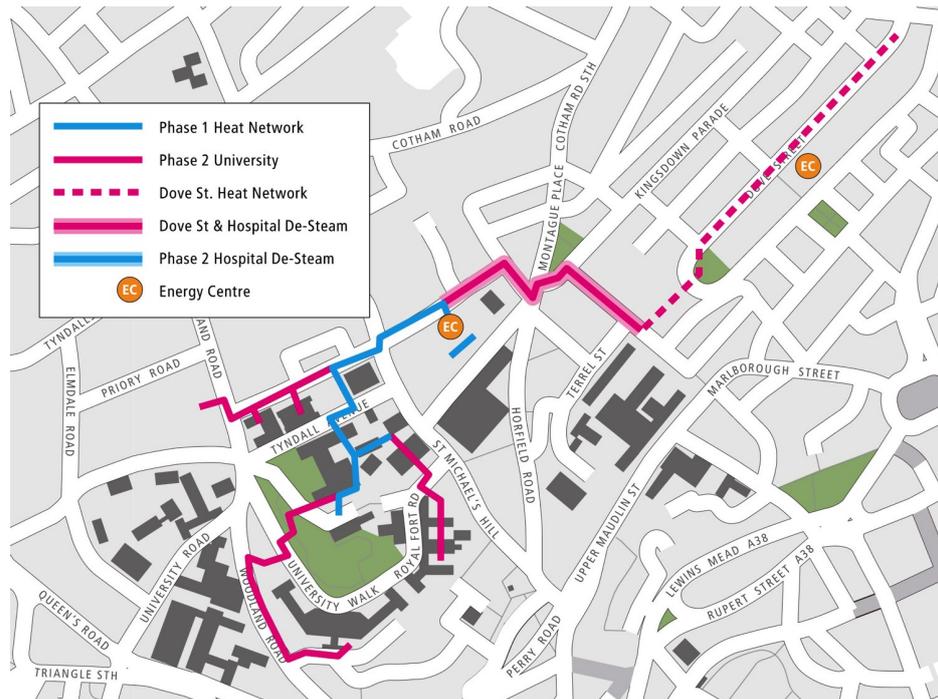


Figure 2: City Centre Phase 1

- Developing Temple Gate heat network current work as at March 2017
  - Connecting Bristol's first private building to the heat network
  - Tendering for installation of pipers as part of the Temple Gate Highway works.
- Designing Phase 2 of the Temple & Redcliff heat network, as illustrated in figure 8 below.

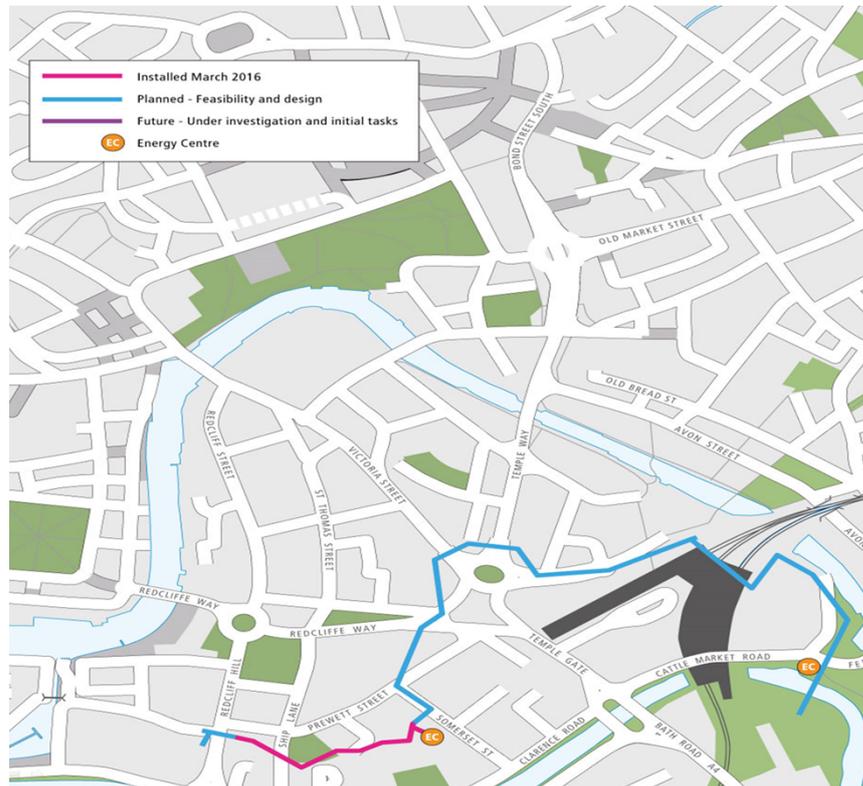


Figure 3: Temple & Redcliffe heat network

- Connecting new Temple Quarter buildings to the heat network.

17. In the future, the Energy Service will look to facilitate a city-wide heat network and look to connect substantial waste heat sources in Avonmouth.

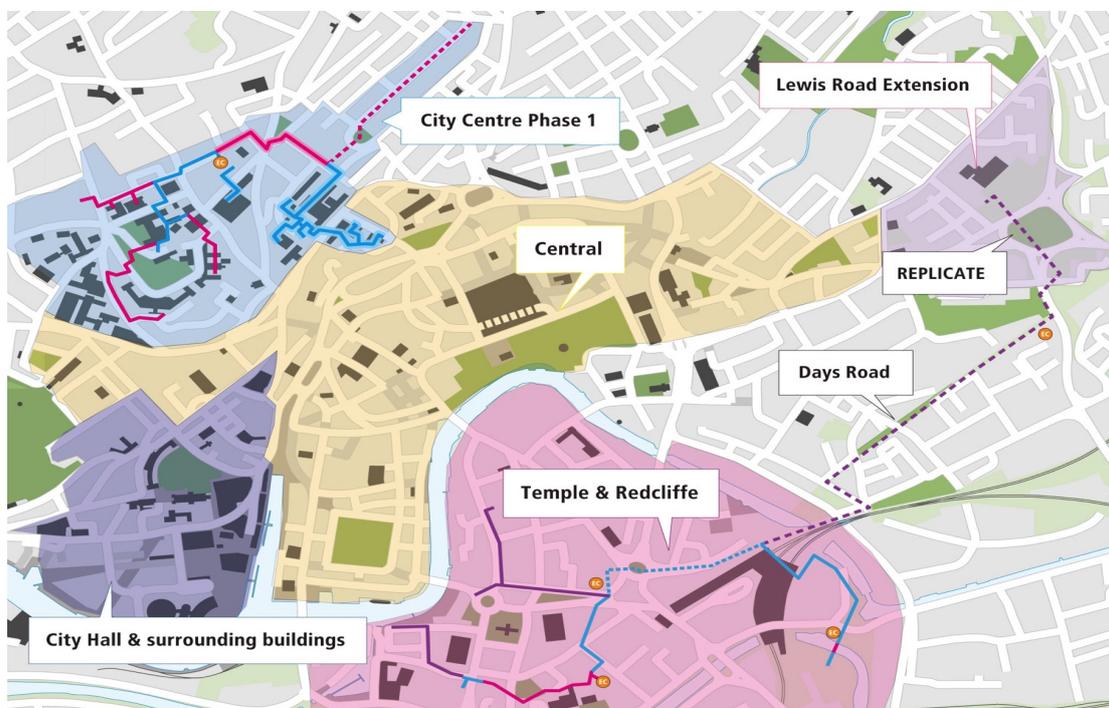


Figure 4: City wide heat network

Future Proposition

18. Achieving the City's emission reductions targets will require significant increased action from the City and the Council.
19. The energy service has developed a diverse range of holistic approaches across all aspects in energy to meet the City energy objectives.
20. The energy service will be seeking to ensure a delivery model is in place to deliver our future ambitions by 2021 to;
  - Retrofit over 150 large public sector buildings
  - Improve the energy efficiency of 4,000 private homes
  - Generate renewable energy to power over 6,000 homes
  - Lay 4.5km of the city's heat networks, connecting 30 new buildings
  - Manage and reduce Bristol City Council's utilities bill.

BRISTOL



# Energy Service Place Scrutiny Commission

16 March 2017

Bill Edrich

Service Director - Energy

# Agenda

- Context
- Overview of the Service
- Update on end of ELENA programme
- Warm Up Bristol
- Heat networks
- Future ambition

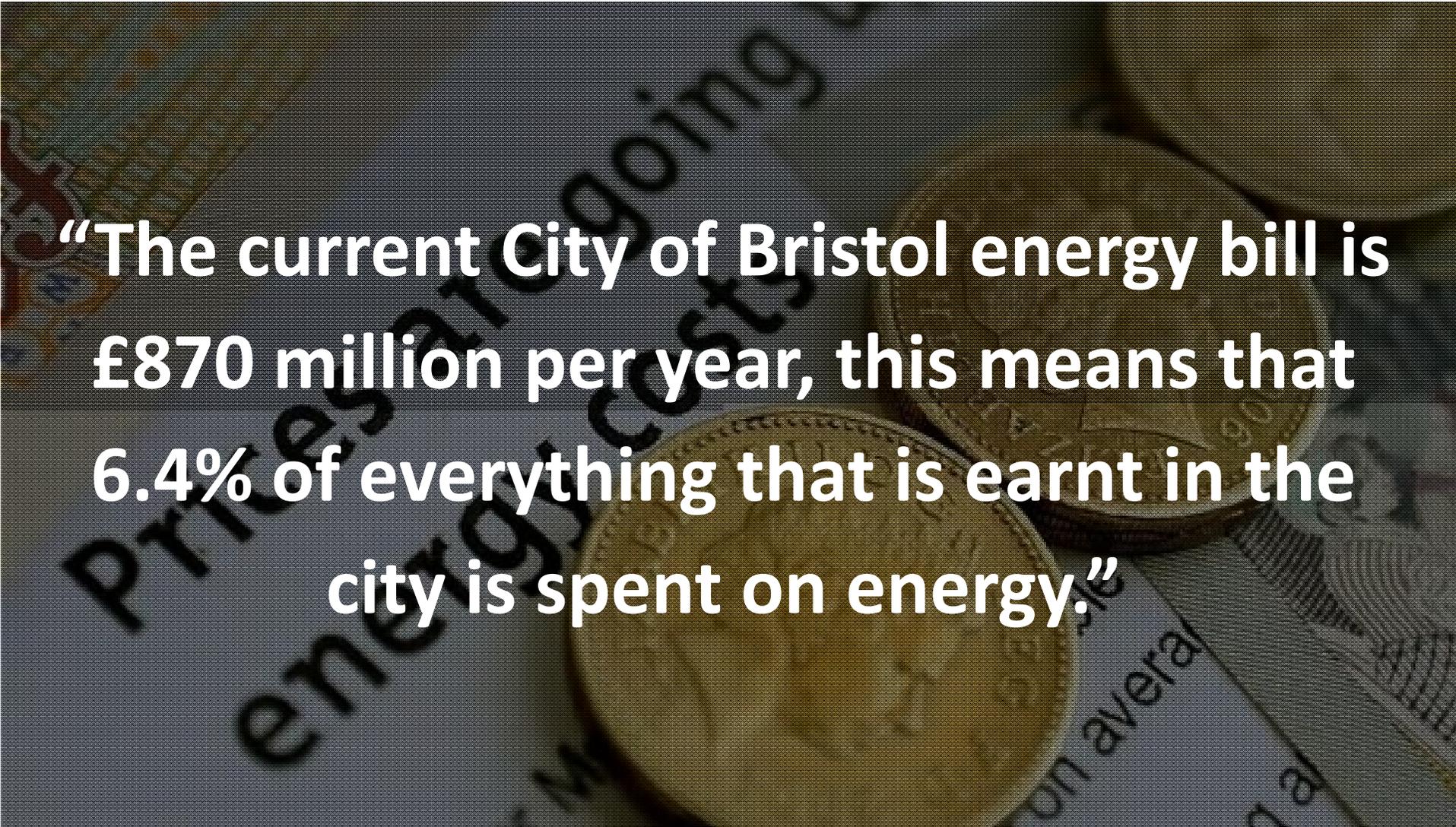


# BRISTOL



## Context





**“The current City of Bristol energy bill is £870 million per year, this means that 6.4% of everything that is earned in the city is spent on energy.”**



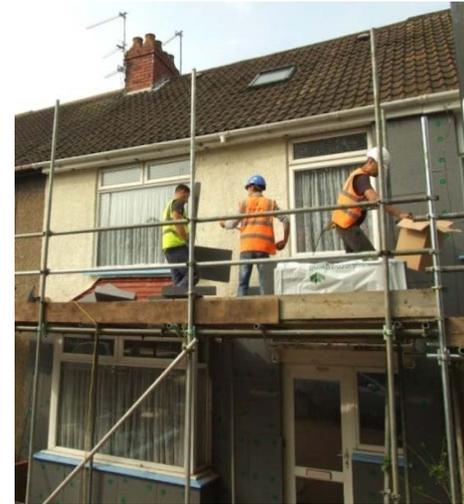
**The National Grid is moving  
towards a more localised energy  
system...**

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# Overview of the Energy Service

# Domestic Energy Efficiency

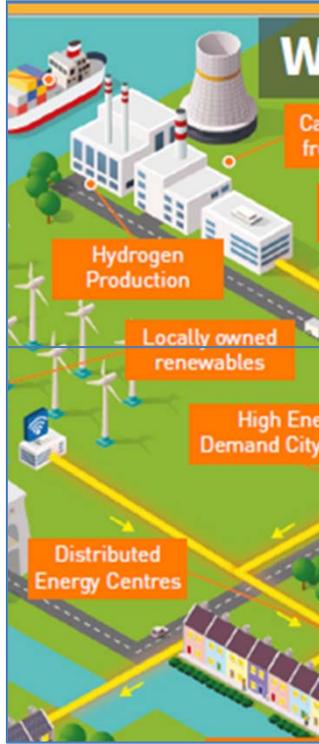


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# Heat Networks



# Renewables



# Non-domestic energy efficiency

# Energy Supply



# Environmental Performance



# Bristol Energy

- £3m Energy Service project to set-up company
- Project ran from October 2014 to November 2015
- Delivered on time and on budget
- Fastest market entry by any new entrant
- Handed over to highly experienced Exec Team in Nov 2015
- Launched into highly aggressive market
- Currently has over 50,000 customers
- On track to be profitable by 2020



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# What does this look like at a City level?

## Key



Smart Data



Low Carbon Heat and Energy



Battery Storage

Low Emission Transport



Energy efficiency for existing housing



In-home Smart Appliances



Heat Storage

Marine and Hydro-electricity

Hydrogen Production

Capturing energy from Avonmouth

Waste Heat from industrial processes

Utilising our own land to enable renewables

Peak Power Demand Response

Locally owned renewables

High Energy Demand City Centre

Low Carbon, renewable Arena

Distributed Energy Centres

Smart Data Centre

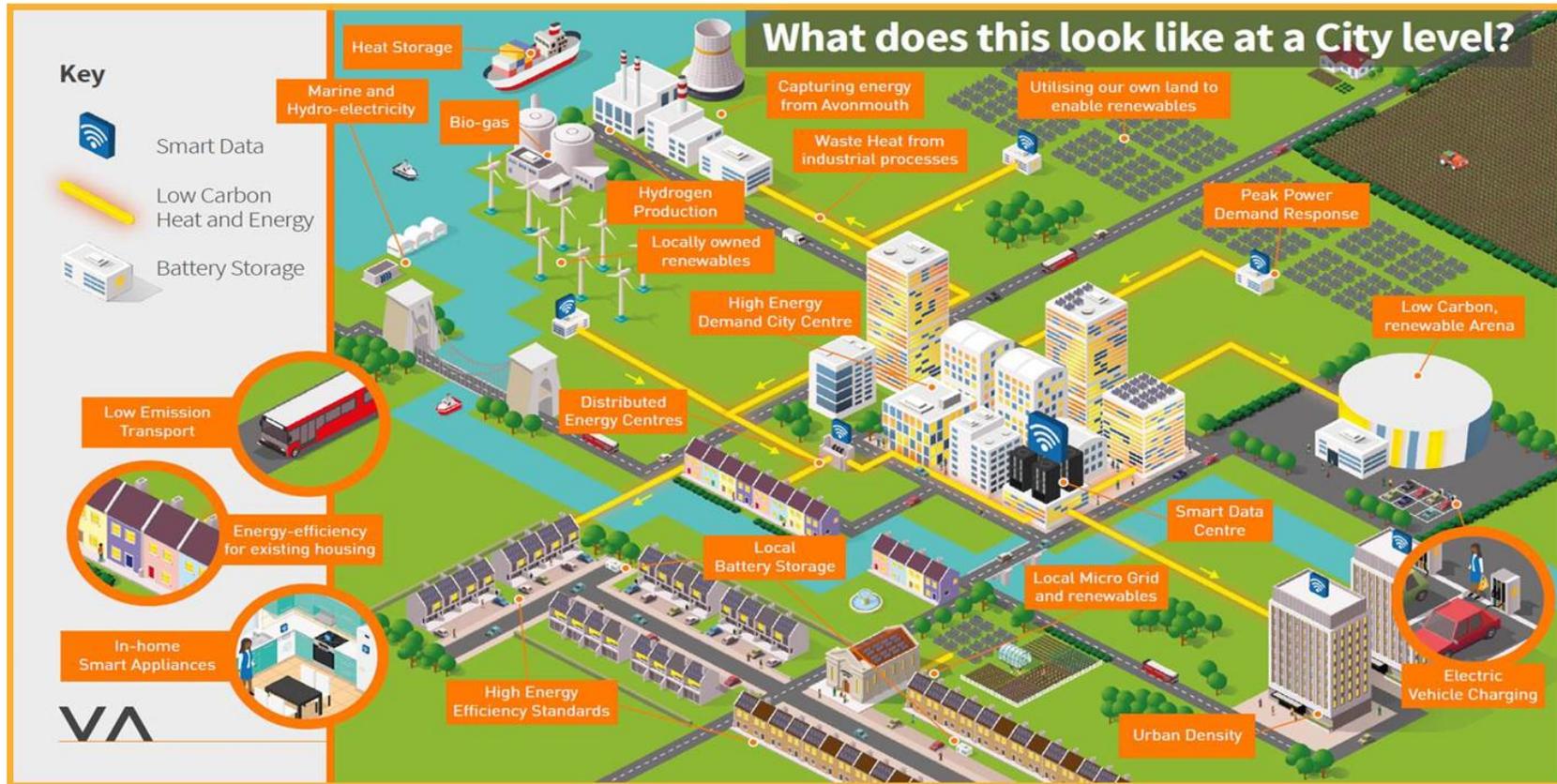
Local Battery Storage

Local Micro Grid and renewables

Electric Vehicle Charging

High Energy Efficiency Standards

Urban Density



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**BRISTOL**



# ELENA End of programme update

Mareike Schmidt, Service Manager

# Contractual Agreements

- ELENA technical assistance grant of £2.5m to provide additional staff resources and funding for preparing the programme
- £62.5m of investment by the end of the 3-year ELENA period if full amount of grant taken out
- Four strands of work
  - set up of municipal energy company
  - energy saving measures on social and private housing properties,
  - energy efficiency measures on public buildings,
  - solar PV installations on social housing and public sector buildings



**BRISTOL**

# Results over three years of delivery

- Total ELENA funding: £2.0m
- £50m of investment delivered in the city
- Bristol Energy established
- 1,684 residential buildings and 788 private homes refurbished, four heat networks built or to be built, ca. 25 - 30 solar PV systems delivered
- 400 jobs created
- 7,897 tonnes of CO2 per year saved
- Generating 26.9 GWh annually- equivalent to powering 6,715 homes annually



**BRISTOL**

# What would we have done differently?

- Agreement to recruit all staff at the outset
- Spend less on consultancy, develop more in house expertise instead
- Start municipal energy company process earlier and build in more resource
- Bundling of EU compliant procurement processes – medium sized city
- European Green Capital title a challenge but also an opportunity, resource in that context.



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## Experience gained

- Good programme management with regular reporting back to the European Investment Bank
- National policy changes impact on our ability to deliver – need to adapt quickly
- Holistic programme enhanced our reputation at a national and international level, resulting in policy influence
- Proof of concept - local authorities can be the main driver for implementing energy investment and sustainable business models at the local level in co-operation with the private sector
- Effective delivery requires a streamlined decision making process



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**BRISTOL**



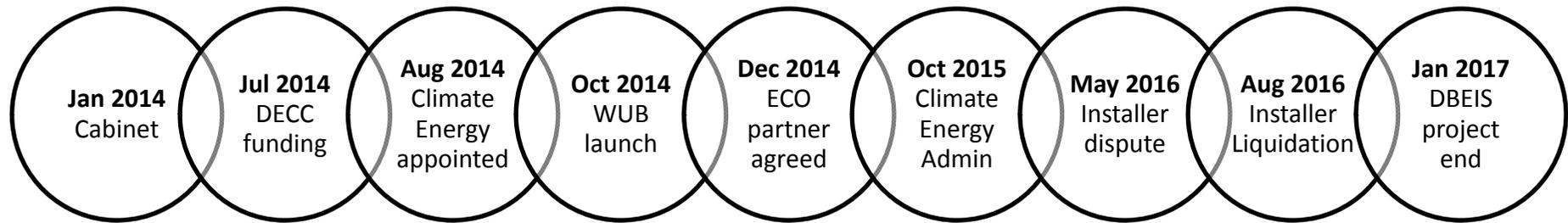
# Warm Up Bristol

Sarah Sims, Programme Manager



# Timeline

Page 55



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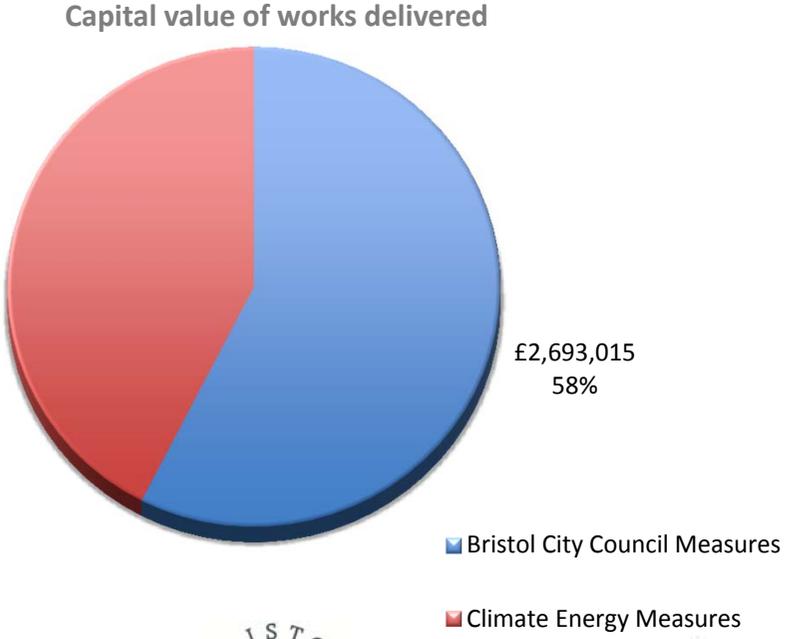
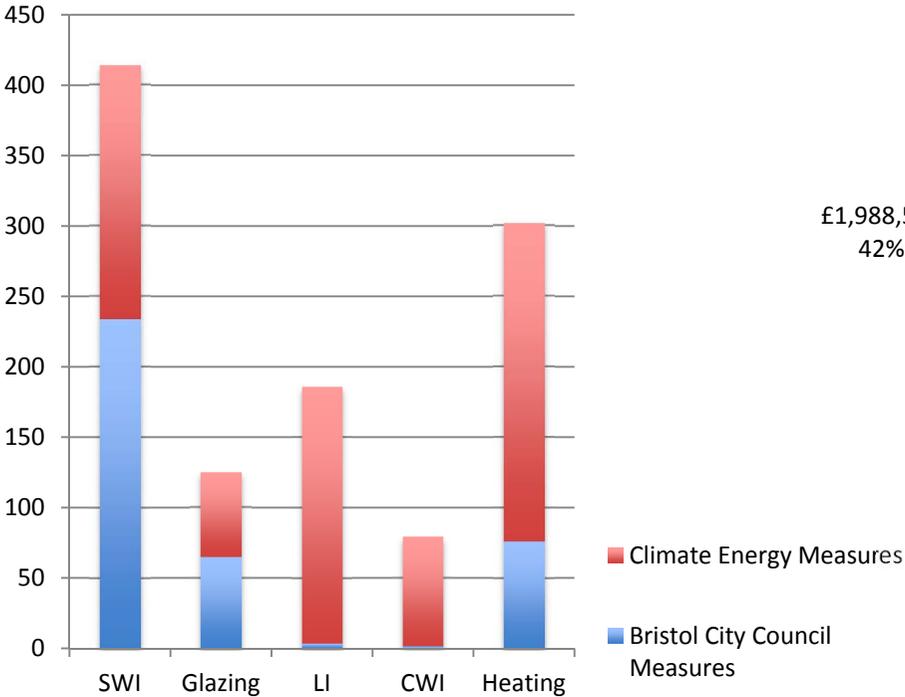
# Challenges

- Delivery partner administration
- Costs have been absorbed
- c500 properties outstanding at administration, c40 remaining
- Government policy
  - Liquidated installers
  - Guarantees



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# Energy efficiency measures delivered



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# Results

- Over 1,000 measures installed
- 90,000 t/CO2 saved
- £2.3m of Energy Company Obligation funding received
- £400k of energy bill savings made as a result of energy efficiency improvements for the fuel poor

66,000



**BRISTOL**

## Experience gained

- Contractual relationships
- Customer relationships
- Record management
- Responsiveness



**BRISTOL**

## Customer satisfaction

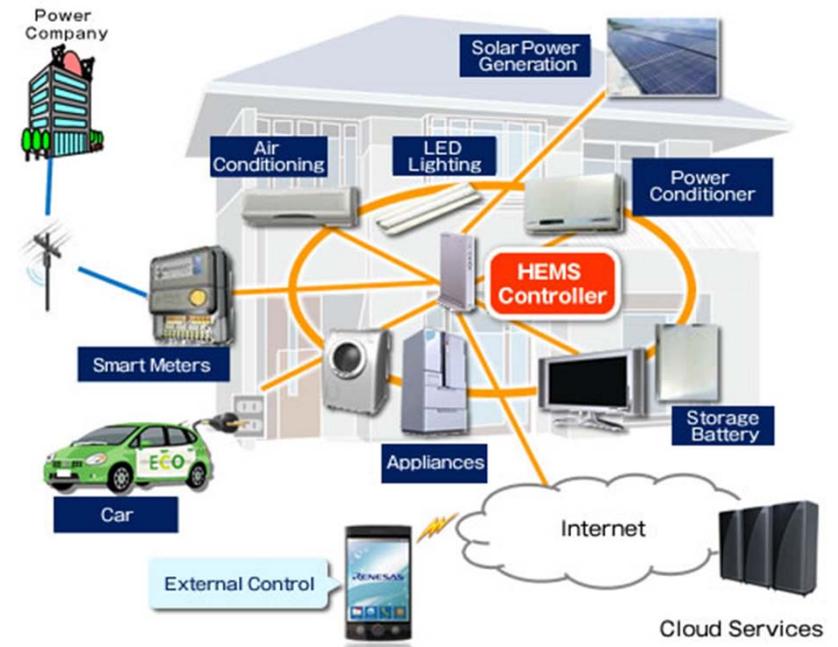
- Average customer satisfaction score: 4 out of 5
- Team developed a BCC complaints log
- BCC complaints log with responses to customers chased by the team on a regular basis
- Customer satisfaction survey showed good results once customer issues have been resolved
- Meetings with MPs and Cllrs on a regular basis to proactively update them on progress



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# The future

- REPLICATE (REnaissance of PLaces with Innovative Citizenship And TEchnologies)
- £300k into a revolving energy efficiency loan fund
- New procurement of suppliers for delivery
- A scheme focusing on providing a quality customer experience for good value for money



**BRISTOL**

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# Heat Networks

Paul Barker, Programme Manager

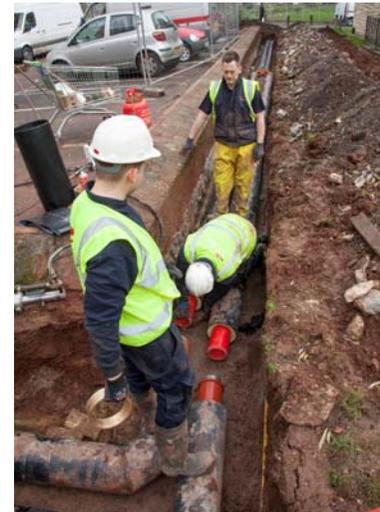
# Achievements: Rowan House, Hartcliffe

- Supplying over 300 social housing flats across five blocks with low carbon biomass heat.



# Achievement: Temple & Redcliff Phase 1

- Phase 1 of Temple & Redcliffe Heat network now operational, supplying 700 social housing flats with low carbon heat



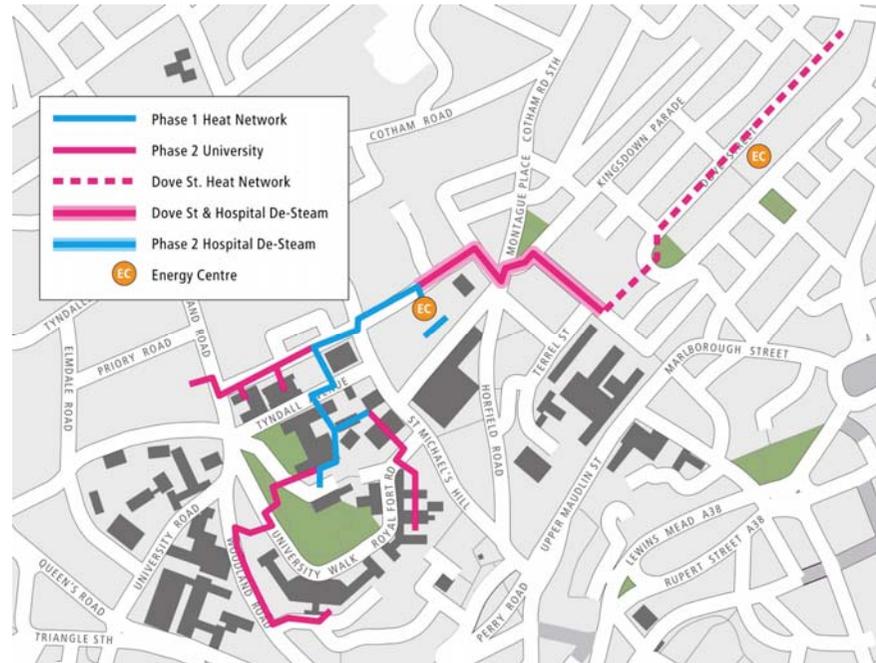
# Achievements: Arena Island



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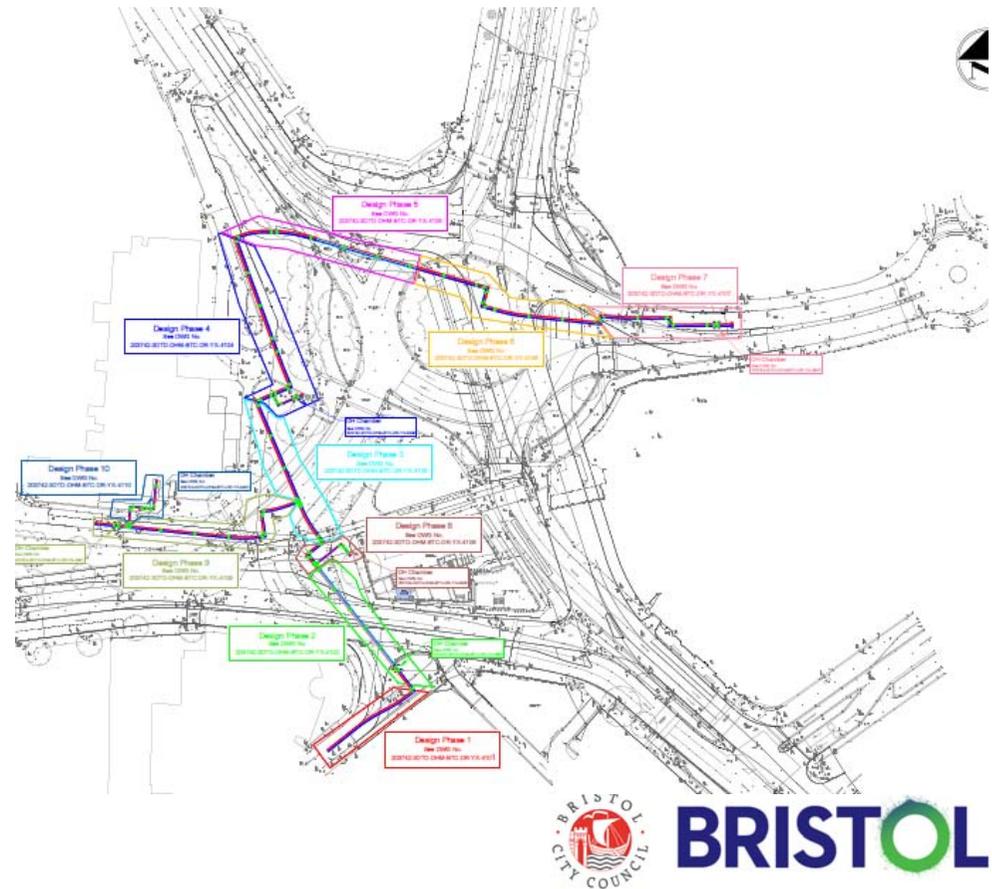
# Current Activities: City Centre Phase 1

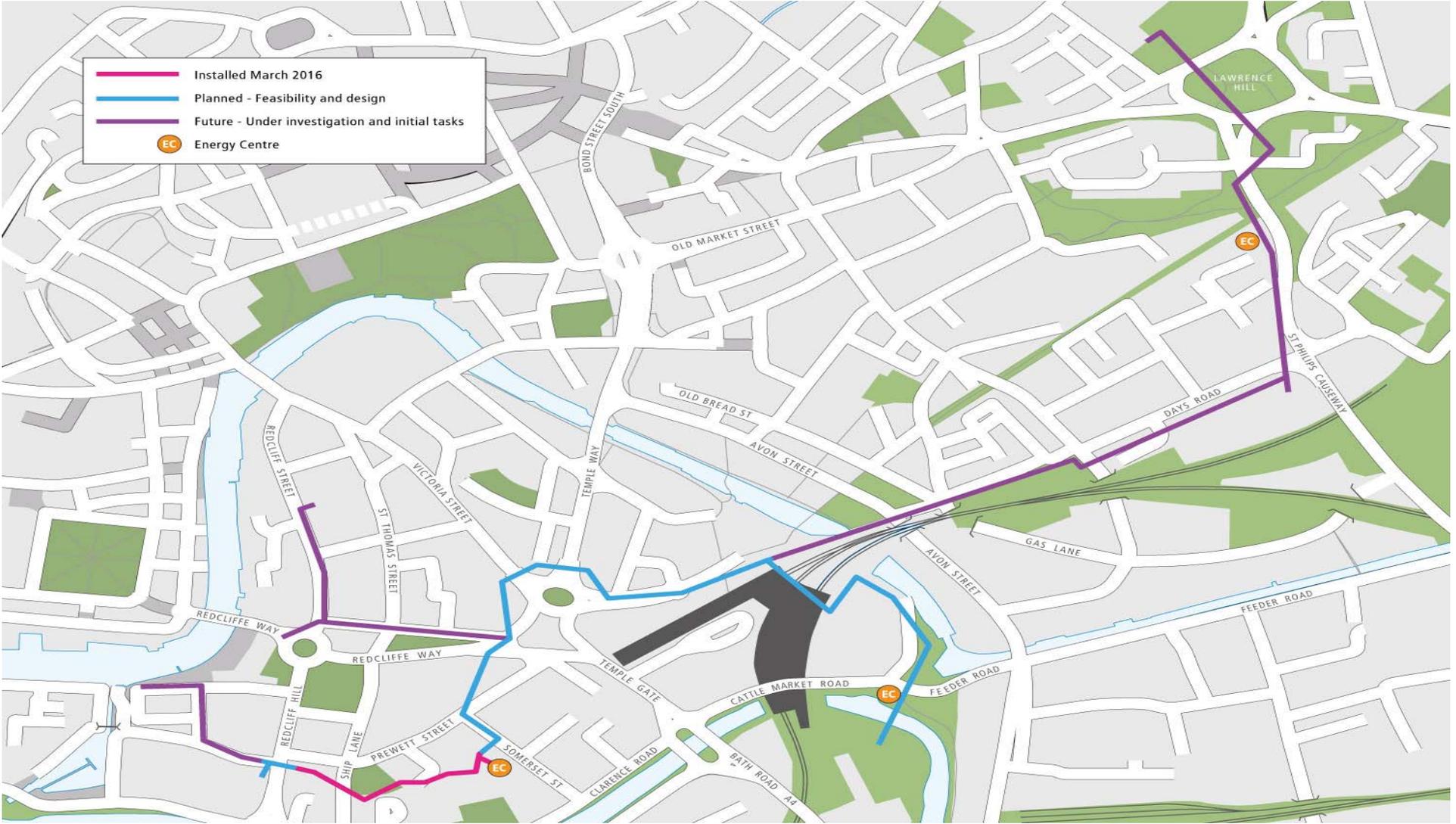
- City Centre Phase 1 with University and Hospital progressing to joint delivery structure



# Current activities: Temple Gate

- Connecting Bristol's first private building
- Tendering for installation of heat network pipework as part of Temple Gate Highway works



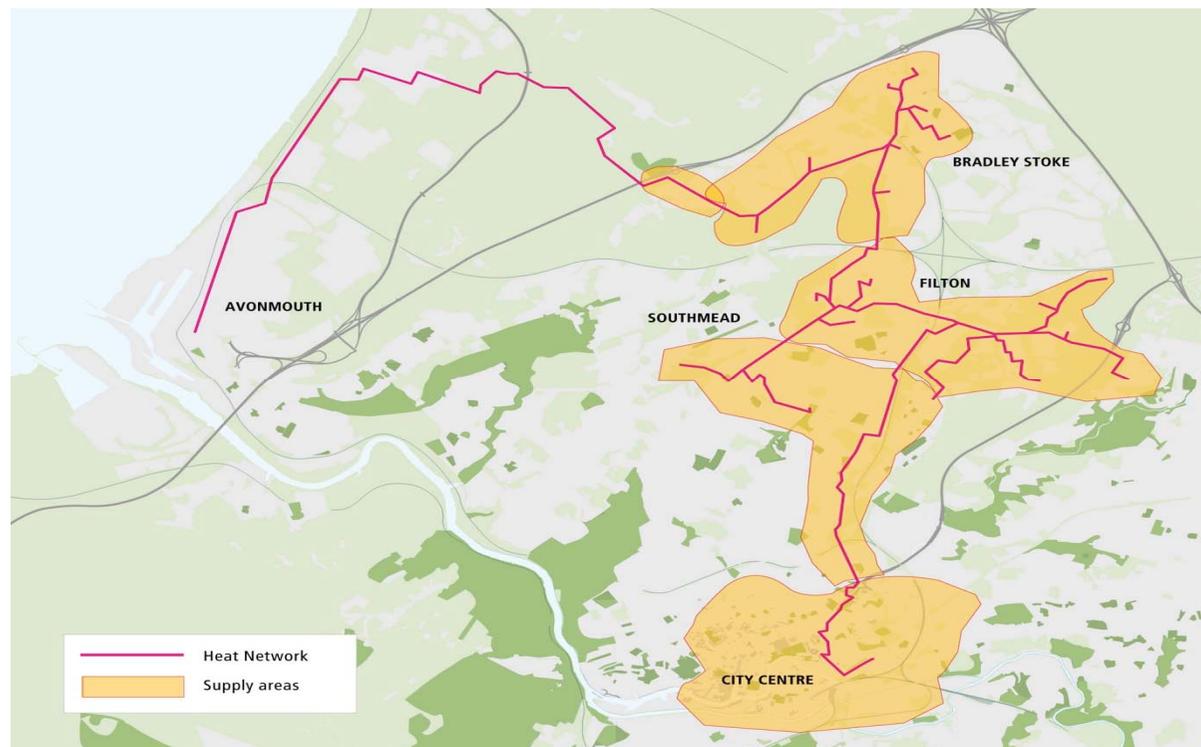


# Future activities: City Wide heat network



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# Future Activities: City Wide heat network



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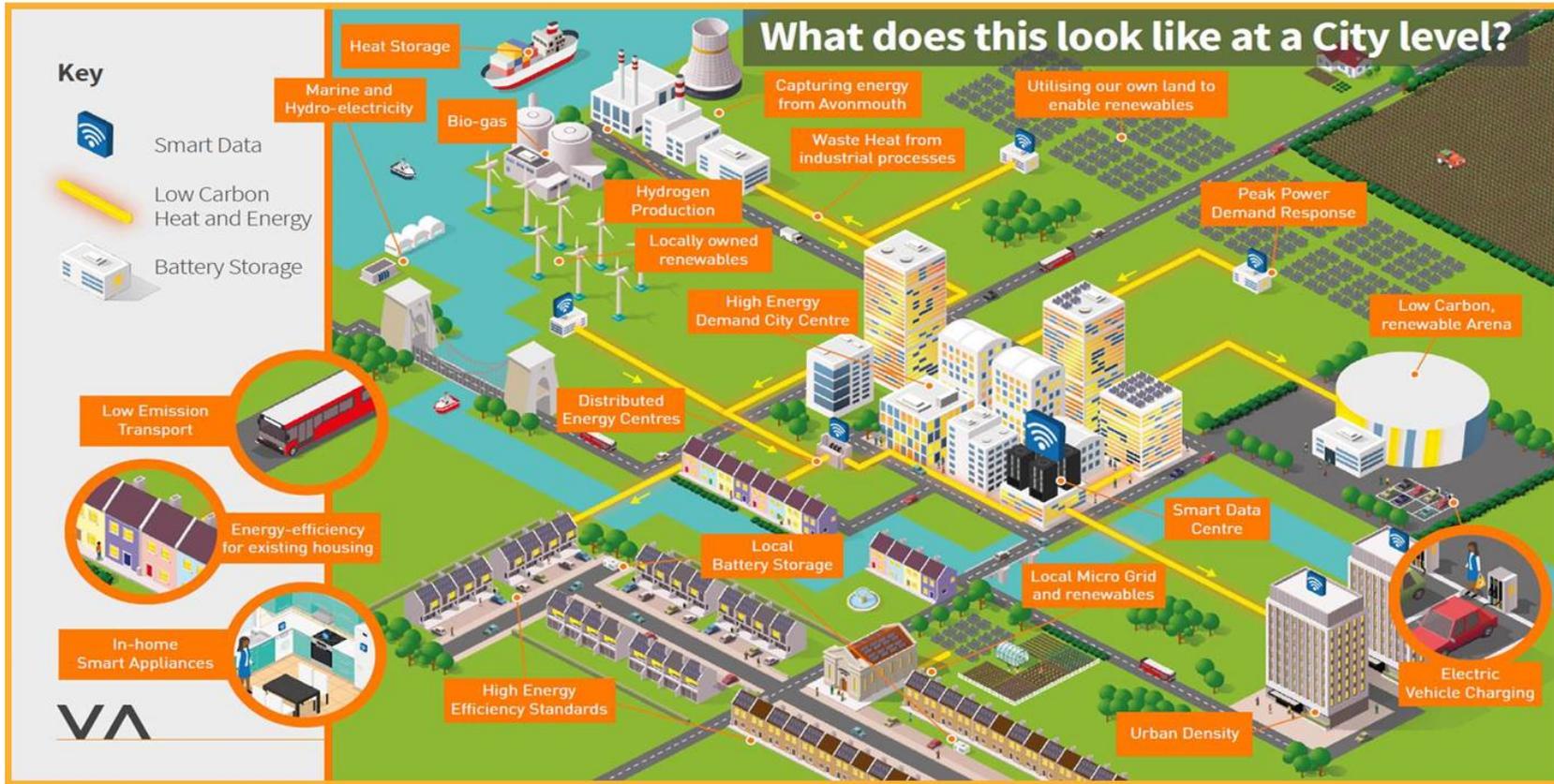
# Future Proposition

Bill Edrich, Service Director



# Our ambition by 2021 is to...

- Retrofit over 150 large public sector buildings.
- Improve the energy efficiency of 4,000 private homes.
- Generate renewable energy to power over 6,000 homes.
- Lay 4.5km of the city's heat networks, connecting 30 new buildings.
- Manage and reduce Bristol City Council's utilities bill.
- Put a sustainable future delivery model in place.



**BRISTOL**



# Place Scrutiny Commission

16<sup>th</sup> March 2017

**Report of:** Strategic Director - Place

**Title:** Performance Report for 2016/17 Q3

**Ward:** Citywide

**Officer Presenting Report:** Barra Mac Ruairi, Strategic Director - Place

**Contact Telephone Number:** 0117 352 5558

## Recommendation

To note:

– The Place Performance Report for 2016/17 Q3

## Summary

The report and appendices are a summary of the main areas of progress towards the delivery of the Corporate Plan 2014–17.

## The significant issues in the report are:

The most significant highlights, milestones and performance issues are contained within the Place 2016/17 Quarter 3 Performance Report (Appendix A).



**Policy**

1. Not applicable

**Consultation**

2. **Internal**  
Directorate Leadership Team and Senior Leadership Team
3. **External**  
Not applicable

**Context**

4. The Performance Report for quarter 3 of 2016-17 provides an update on the progress towards delivering the Key Objectives in the Corporate Strategy (2017-22). The suite of measures of success (including both performance indicators and key projects) currently agreed have been re-aligned against the new Key Objectives as an illustration of how they might continue to determine progress towards delivery of the new Corporate Strategy and business plans. There is also work in progress to review and develop measures of success that may better reflect aspirations of the new Corporate Strategy and business plans.

Appendix A. (Place 2016/17 Quarter 3 Performance Report) reports on key measures in delivering the Corporate Plan and the current position can be summarised as follows:

- 13 indicators; 5 of which are reported quarterly, one biannually, and 7 annually.
- Of the 5 quarterly indicators for which data was due in q3:
  - 3 are showing as well above or above target, with two also giving an improved direction of travel when compared to the same period in 2015-16.
  - 1 is showing as below target, and showing worse performance when compared with the same period in 2015/16 (See further comments below.)
  - 1 is showing as on track.
- The seven annual measures are generally reported at year end or as soon after as possible once data is available. In-year narrative is provided to give an indication of activities in progress that are planned to have a positive contribution to achieving targets.
- 3 projects
  - These summarise areas of activity where a number of projects and initiatives are contributing to the realisation of objectives in the Corporate Plan. They range in size and scope from relatively small-scale work to develop and sustain high streets and local centres to the city-wide strategic activities needed to deliver the Strategic Economic Plan.

**Headline findings for quarter 3 reporting:**

- The delivery of affordable housing has shown strong improvement and is now well above target for quarter 3 with 184 homes against the year to date target of 150. This is as a result of the completion of two large schemes.
- There continues to be above target performance in respect of bus journeys made, with passenger numbers 5.7% above the level at the same period in 2015-16. Given the continuing infrastructure works around the city this is encouraging given the potential for congestion and the impact on bus reliability.
- BCP152 (number of visitors to Bristol Museums, Galleries and Archives) is below target with overall performance for the year to date down 4.6% on the same period in 2015-16. However performance for just q3 is up 10 % compared to 2015-16 largely as a result of two major exhibitions currently in progress.
- Both culture measures (BCP151 - number of tourists to the city and BCP152 - number of visitors to Bristol Museums, Galleries and Archives) are down on the same period last year. However this should be seen in the context of 2015 when, as a direct result of the events offered through the European Green Capital 2015 programme and the Shaun the Sheep sculpture trail, there had been a considerable uplift in performance when compared to 2014.
- Projects are reported through individual governance arrangements to specific boards; in addition to this there is a regular programmes and projects board (PPP) where an overview is taken of all key projects and initiatives across the directorate. Milestones are reported, and targets reviewed as part of ensuring ongoing delivery schedules are met.
- Appendix A has been amended to show an indicative re-alignment of existing Corporate Plan measures of success to the new Key Objectives in the Draft Corporate Strategy 2017-22. However as noted below there will continue to be ongoing work to review and develop indicators which better reflect the Draft Corporate Strategy 2017-2022 and related business plans.

**Proposal**

5. Place Scrutiny Commission is asked to note the contents of the summary performance report.

It also asked to note that Strategic and Service Directors will continue to be involved in developments to performance reporting arrangements and indicators which better reflect the Draft Corporate Strategy 2017-2022 and business plans. This includes how reporting can most efficiently enable Cabinet Leads, DLTs and scrutiny commissions to carry out their roles.

**Other Options Considered**

6. Not applicable.

**Risk Assessment**

7. Not applicable.

## Public Sector Equality Duties

- 8a) Before making a decision, section 149 Equality Act 2010 requires that each decision-maker considers the need to promote equality for persons with the following “protected characteristics”: age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. Each decision-maker must, therefore, have due regard to the need to:
- i) Eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Equality Act 2010.
  - ii) Advance equality of opportunity between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to --
    - remove or minimise disadvantage suffered by persons who share a relevant protected characteristic;
    - take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of people who do not share it (in relation to disabled people, this includes, in particular, steps to take account of disabled persons' disabilities);
    - encourage persons who share a protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.
  - iii) Foster good relations between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to –
    - tackle prejudice; and
    - promote understanding.
- 8b) This report is a statement of the progress on delivery of the Corporate Plan objectives and therefore no equality impact assessment been undertaken. Individual workstreams will have undertaken equality impact assessments as part of developing and delivering the work programmes.

## Legal and Resource Implications

### Legal

Not applicable.

### Financial

#### (a) Revenue

Not applicable.

#### (b) Capital

Not applicable.

**Land**

Not applicable.

**Personnel**

Not applicable.

**Appendices:**

Appendix A: 2016-17 Q3 Performance Report against Corporate Priorities

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**Background Papers:**

None

## Place Scrutiny Performance Report for 2016/17 Qtr. 3 (1st April 2016 to 31st December 2016) progress against the Corporate Plan Measures of Success

Key: Direction of Travel in last 12 months

Improved (>10%)			Worsened (>10%)
Improved (<10%)			Worsened (<10%)
Static (0% change)			Greyed out arrow shows last comparable direction of travel (for annually reported metrics)

## Homes

Code	Measure of Success	Headline Five Year Objective	Division	Frequency of measure	2015/16 Outturn	2016/17 Target	2016/17 q3 progress (01 Apr - 31 Dec)	Direction of Travel (12 months)	Qtr. 3 comments about progress/achieving the target
Page 79 BCP091	Net additional homes provided to meet the Core Strategy target	Deliver More Homes	Planning	Annual	1,539	851	Not due		<p>The 2015/16 annual survey showed an outturn of 1,539 which is an overall increase of 5.8% in dwelling completions since 2014/15 (1,454 completions) which has mainly come from major housing developments and student accommodation, continuing the overall trend of the last three years.</p> <p>This measure is calculated as the sum of new build completions, minus demolitions, plus any gains or losses through change of use and conversions. The annual target is determined by the Core Strategy which sets an overall minimum target over 20 years from 2006, therefore resulting in a reducing annual target over the lifetime of the Strategy. However, it is likely that targets will be reviewed as part the wider work underway of updating the Local Plan.</p>
BCP092	Increase the number of affordable homes delivered in Bristol	Deliver More Homes	Economy	Quarterly	180	250	184 (Q3 target 150) (Well above target)		<p>Affordable Housing (AH) delivery for q3 is 184 homes, well above the q3 target of 150 AH. This is a direct result of Sovereign's major scheme of 52 affordable rent and shared homes being delivered at 623 Bath Road and the final handover of the long delayed Knightstone affordable rent homes at Brentry Hospital (contractual difficulties between Knightstone and Lovells). The annual AH projected delivery for 2016/17 is 277 against the annual target of 250.</p> <p>In addition to this measure, which can be compared with other authorities nationally, an additional measure is being developed to include Council Housing and shared ownership but to exclude starter homes. Annual affordable housing targets are being prepared to reflect the draft Corporate Strategy target and are expected to be confirmed in the new year.</p>

## Our Transport

Code	Measure of Success	Headline Five Year Objective	Division	Frequency of measure	2015/16 Outturn	2016/17 Target	2016/17 q3 progress (01 Apr - 31 Dec)	Direction of Travel (12 months)	Qtr. 3 comments about progress/achieving the target
BCP061	Increase level of cycling across Bristol (baseline 2008/09 = index 100)	To produce a comprehensive Bristol Transport Plan with a particular focus on the steps required to deliver against the key objective of tackling congestion.	Transport	Annual	182	210	Not due	↑	<p>The 2016 National Highways and Transport Survey (NHT) has seen improvements with the overall Key Indicator of "Satisfaction with Cycle Routes and Facilities" (55% in 2016, up 3 % points). Of the nine secondary level indicators, 7 increased between 2 and 4 %points over the 2015 results, whilst the remaining 2 remained static (cycle route information and cycle facilities at place of work.)</p> <p>The cycle count is reported annually (usually at q1 the following year) and is informed by cordon counts in defined locations and by automatic counters on new cycle infrastructure.</p>
BCP062	Improvement in air quality in the Bristol Air Quality Management Area	To secure the best available technology and innovation for Bristol so that all buses and, over time, other vehicles, are not polluting the city or adding to global warming	Transport	Annual	40.9(ug/m3)	40.0(ug/m3)	Not due	↑	<p>Current and planned improvements in transport are expected to contribute to improved air quality. More specifically, under new Government guidelines the City Council will be developing a new Air Quality Action Plan including plans for a Clean Air Zone, as part of Devolution and new indicators will be developed to inform this. This measures nitrogen dioxide readings taken monthly from a range of over 20 locations across the city.</p>
Page 80 BCP063	Bus services running on time ( <i>punctuality of scheduled departure times</i> )	To have a fully integrated ticketing and journey planning system in place across all public transport, which improves bus journey times and reliability and enhances cross-city connectivity	Transport	Annual	1.12 <small>(last reported 2014/15)</small>	See comment	Not due	n/a	<p>This data is only collected once per year. Bus patronage is up which means boarding time has significantly increased and smart ticketing is being introduced is a direct response to that challenge. We are also working with First Bus through the formal Punctuality Improvement Partnership to prioritise capital investment where it will make the greatest difference to evidenced delays, however the data is being distorted by the current construction programmes which means that this is a challenging indicator at present in any case. On some of our main corridors there is an increased frequency of buses that means that this indicator is no longer so relevant, and we are considering whether to focus on the non frequent services where punctuality is more important. Feedback is welcomed on this move.</p>
BCP064	Increase the number of passenger journeys on buses	To have a fully integrated ticketing and journey planning system in place across all public transport, which improves bus journey times and reliability and enhances cross-city connectivity	Transport	Quarterly	36,779,218	37,000,000	28,952,369 <b>(Q3 target 27,750,000)</b> <b>(Above target)</b>	↑	<p>Performance at q3 is 4.3% above the year to date target. It has also improved by 5.7% on the same period last year (27,371,914) which is encouraging given that overall passenger figures for 2015-16 saw considerable uplift resulting from the wide range of events associated with the Green Capital 2015 programme and the Shaun the Sheep sculpture trail. There are a range of factors likely to be contributing to the increase including improved journey information through the expansion of Real Time Information (RTI) installations as part of the broader bus infrastructure improvement programme. Other upgrade work to the bus stop environment as well as bus lane and traffic signal prioritisation all combine to improving service reliability which is core to encouraging greater use. The continuing roll-out by bus operators of m-ticketing and smart card ticketing which both have pricing incentives is also likely to encourage new passengers.</p>

Place

Code	Measure of Success	Headline Five Year Objective	Division	Frequency of measure	2015/16 Outturn	2016/17 Target	2016/17 q3 progress (01 Apr - 31 Dec)	Direction of Travel (12 months)	Qtr. 3 comments about progress/achieving the target
BCP119	Improve energy efficiency from home installations	Ensure Bristol is on course to be run entirely on clean energy by 2050	Energy	Quarterly	938 installations	250	242 installations (On track)	n/a	In the year to date (April to December 2016) a total of 242 installations have been completed. These are for domestic installations realised from the initiatives led by the Energy Service's Investment Team. Since the launch of Warm Up Bristol in 2014 a total of 1,134 installations have now been completed, equating to nearly £4.2m worth of work; 28% of these are for new boilers, 38% external wall insulation with the remaining being double glazing and loft / cavity wall installations. (This measure is shown as "on track" since there are not in-year targets; this is due to the nature of delivery and the difficulty of profiling an annual target across the year in a meaningful manner.)
BCP120	Energy generated by initiatives led by the Energy Service	Ensure Bristol is on course to be run entirely on clean energy by 2050	Energy	Biannual	2,728kW	450kW (generated capacity)	117 kW (generated capacity) (On track)	↑	Three additional roof installations have been completed since April 2016; new installations since the last reporting period include those on corporate sites and other public buildings e.g. Ashton Gate football stadium. This was a new measure in 2015/16 and is specific to the amount of the generated capacity from the Corporate solar PV scheme. (This measure is shown as "on track" since there are not in-year targets; this is due to the nature of delivery and the difficulty of profiling an annual target across the year in a meaningful manner.)
BCP121	Increase the economic output measured by annual Gross Value Added (GVA) (£m)	Investment, maintenance and building of economic, cultural and environmental infrastructure of the city	Economy	Annual	£13,277m	£13,000m	Not due	↑	There are a wide range of factors which are relevant to the measurement of economic output for Bristol. Economic conditions during the year will then in turn directly influence the number of business registrations which take place. The quarterly Economic Briefing note for the current period ending December 2016 presents information on the local labour market and commercial and industrial development. The briefing also captures recent business news including significant job gains and losses, and major development proposals and can be seen on the economic information and analysis pages of the BCC website.
BCP122	Increase the proportion of new business registrations per 1,000 working age population	Investment, maintenance and building of economic, cultural and environmental infrastructure of the city	Economy	Annual	7.83	7.80	Not due	↑	While the formation rate (7.65) for Bristol remains above the national rate (7.35) and is still the third highest amongst the Core Cities group, it has fallen from 2014 to 2015. Despite the small decrease the trend (for the period 2009 to 2015) is still upward at 0.58 new business per 1,000 of the 16-plus population per year. In addition data from BankSearch (a proprietary data base that counts new "business" bank accounts) indicates that on this metric new business start-up rates increased from 9.59 in 2014 to 9.78 in 2015.
BCP124	Reduce the total CO2 emissions in Bristol City (k tonnes)	Ensure Bristol is on course to be run entirely on clean energy by 2050	Planning	Annual	1,968 (k tonnes) (calendar year 2013)	1,829 (k tonnes)	1,777 (k tonnes) (Above target) (calendar year 2014)	↑	The outturn reported is for the calendar year 2014; the improved performance shown was helped by general weather conditions over the mild winter.  The annual calculation for this measure is due around 18 months after year end. The indicator comprises of an annual amount of end user CO2 emissions across an agreed set of sectors (housing, road transport and business).

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## Place (contd.)

Code	Measure of Success	Headline Five Year Objective	Division	Frequency of measure	2015/16 Outturn	2016/17 Target	2016/17 q3 progress (01 Apr - 31 Dec)	Direction of Travel (12 months)	Qtr. 3 comments about progress/achieving the target
BCP151	Number of tourists to the city	Ensure that Bristol maintains its thriving and innovative cultural life	Economy	Quarterly	3,879,014	3,600,000	2,841,031 (Q3 target 2,700,000) (Above target)	↓	Visits to Bristol Visitor Attractions and Bristol Performing Arts Venues for the year to date (April to December) are 5.2% above target. Although slightly down on the same period in the previous year (by 3.2%) this should be seen in the context of extra visitors to the city during 2015 resulting from the Green Capital 2015 programme and the Shaun the Sheep sculpture trail. However hotel room sales across all categories of accommodation for the same period were 4.5% up on 2015/16, totalling 1,356,631 with overall occupancy running at 81.3%.
BCP152	Number of visitors to Bristol Museums Galleries and Archives service	Ensure that Bristol maintains its thriving and innovative cultural life	Economy	Quarterly	1,085,034	1,000,000	715,554 (Q3 target 750,000) (Below target)	↓	Although visits to BMGA sites were 4.6% below target, the gap has closed since q2 when year to date was down 12.6%. Performance just for q3 has improved strongly on the same quarter in 2015 and is up by 10%; this is due to the opening of two large scale exhibitions (Wildlife Photographer at M Shed and Warrior Treasures at BMAG) and the three historic houses were open until 31st December instead of closing at the end of October.  It is anticipated that performance will be back on target by the end of the year as there is a continuing strong programme for the remainder of the year including the continuing Wildlife Photography 2016 Exhibition. Events around the Chinese new year weekend are likely to bring in over 6,000 visitors and there will be cross promotion of our offer for the remainder of the year. Improved signage at M Shed will be installed to maximise the visibility of the museum to the new foot traffic from the Wapping Wharf site which is now open to the public.
Page 82 Project	Delivery of a range of projects to support the development and viability of Bristol's High Streets and Local Centres of the city	Investment, maintenance and building of economic, cultural and environmental infrastructure of the city	Economy	Ongoing	n/a	n/a	n/a	n/a	There is on-going work with Business Improvement Districts (BID), which incorporate some of Bristol's High Streets and Local Centres. We are supporting the proposed City Centre BID due for ballot in June/July and a re-ballot for Clifton Village BID, which is due to take place in August/September. The weekly bulletin continues to increase in reach (around 2.7k) and is receiving positive feedback, Twitter followers are 19.4k. Supported Mayor's visit to Gloucester Road where he met with business representatives. Supporting development of the group working on the improvement of Sandy Park Road (Brislington). Broadmead and Bedminster were finalists in the Great British High Streets competition. Consultation with local traders and users of four local centres for the High Streets priority of the Port Communities Resilience Fund (PCRF) has been carried out, including at a Community event and the delivery plan for an agreed £115,000 capital allocation is being prepared for approval by the PCRF Strategic Board and the Council's Capital Board in March / April. As of October 2016, the citywide retail vacancy rate for high streets/local centres was 7.6% (we are currently unable provide the January 2017 rate as there has been a delay in receiving the data).
Project	Funding approval for projects promoted as part of the Strategic Economic Plan (Funding, and therefore delivery, does not start until 2015/6).	Investment, maintenance and building of economic, cultural and environmental infrastructure of the city	Place	Ongoing	n/a	n/a	n/a	n/a	The Strategic Economic Plan (SEP) is the Economic Strategy shared between the four West of England unitary authorities. SEP projects have been prepared seeking funding from each of the three European Structural & Investment Fund (ESIF) priority axes; Business Growth, Innovation and Low Carbon Priorities. Work was undertaken to influence shape of the first calls for projects by DCLG allowing all BCC supported projects to be encouraged to be approved following final bid submission around business start-up, early growth and social enterprise support projects in response to the Business Growth call. The Low Carbon call is currently open. The Avonmouth Severnside Enterprise Area Infrastructure phase 1 design and development work is nearing completion – on time / budget - by consultants CH2M and the Environment Agency team. A costed preferred option for the flood defences and ecology mitigation schemes has been identified, consulted on and submitted for consideration by the ASEA project delivery and strategic boards.
Project	To reduce household energy demand and make energy production more sustainable	Ensure Bristol is on course to be run entirely on clean energy by 2050	Energy	Ongoing	n/a	n/a	n/a	n/a	The Council is currently delivery a number of projects to meet this outcome, the principle ones being the installation of heat networks, the installation of insulation measures on homes (public and private), facilitating installation of renewable energy generation on our and others land and buildings and supporting Communities through grant funding to undertake a range of projects making the city more sustainable.

## Reading Performance Reports

The following notes are provided to help put into context some of the terms used in performance reporting, and how to best interpret them.

### Performance Indicators (PIs)

These are the metrics used to help us understand how effectively we are delivering our Corporate Plan, and have been carefully chosen to provide the best possible indication of progress (either directly or indirectly) against our Objectives. It is important that we have consistency throughout the year, so although an annual refresh is a necessary way to keep metrics current and related to strategic objectives, once chosen these measures will be in place for at least 12 months. As we move forward, it would be possible to do this refresh in conjunction with the relevant Scrutiny body.

**Annual Indicators** - where the out-turn can only be measured once a year, for example PIs derived from questions on the Quality of Life survey, or our annual GCSE results. Related comments on any report during Quarters 1 to 3 are therefore to contextualise what work is being undertaken to ensure that the target will be met at year end (usually in Quarter 4). An understanding of this should help when directing any questions to Officers around the associated PI.

**Quarterly Indicators** - where there is a performance update available each quarter. The comments here will in general relate to this revised outturn, and should also indicate why the metric is above/below target for the period. If the PI is below target, any associated comments should be specific as to what course of action is planned to get performance back on track. You may feel that any questioning here should focus on the validity of any proposed action(s).

### Targets

Targets should always be set based on SMART principles – Specific, Measurable, Agreed, Realistic, Time-related. This includes the imperative that our targets should be stretching but achievable - if this is enacted correctly a true reflection of performance will be forthcoming each quarter.

The performance of our PIs is RAG rated as shown below:

**Red** – well below target - of high concern

**Amber** – below target - of concern

**Green** – above target - performing well

Clearly the main focus should be on those PIs rated in **Red** – performing well below target.

### Direction of Travel (DoT)

This shows the how well the PI is performing in relation to how it was doing 12 months ago. It may be, for example, that the DoT shows improvement from last year (↑), however is currently performing below target (say **Amber**). This usually means that stretching targets have been set, and helps to give the performance of the PI greater context. This added information will doubtless assist when asking any related questions, however only quarterly metrics have a DoT each quarter; annual measures will have this just once a year.